

Upward Bound College Preparatory Academy

100 S. University Avenue

Enid, Oklahoma 73702

580-548-2324

580-977-2756

**Saturday Session Absence Request Form**

If a student attends a SCHOOL SPONSORED activity during a required Saturday Session they may submit a signed absence request form five business days prior to the event. The student then may be awarded 5 points. If the absence is not excused or the student does not submit the signed form no points will be given.

I request an excused absence for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Name of Upward Bound Participant)

The participant will be unavailable \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Date/Time)

Requested by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Signature of Coach/Teacher)

For Office Use Only

\_\_\_\_\_\_\_\_\_ Initials of UB Director

\_\_\_\_\_\_\_\_\_ Date Received