

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Friday, November 15, 2019, NOC Tonkawa

Regents Present: Stan Brownlee, Jodi Cline, Dale DeWitt, and Michael Martin.

Regent Absent: Chad Dillingham

Employees Present: Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Dr. Pam Stinson, Dr. Rick Edgington, Raydon Leaton, Jason Johnson, Diana Watkins, Larry Dye, Denise Bay, Scott Cloud and Amy Foss.

Program Showcase by Christi Hook, Mathematics Faculty, during lunch.

1. **Call to Order.** Chair Dale DeWitt called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.** Dan Bledsoe with Finley & Cook, PLLC.
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.

(Regent Martin arrived during the reciting of the NOC Mission Statement at 1:04 p.m.)

BOARD ACTION

4. **Vote to approve minutes.**
 - The minutes of the Tuesday, October 18, 2019 meeting, were amended with corrections on agenda item 6, replace "seconded" by Regent Cline with Regent Martin; agenda item 9, replace "seconded" by Regent Cline with Regent Martin; and agenda item 18, remove Regent Dillingham and Regent Dewitt from voting list. On the motion of Regent Cline as seconded by Regent Brownlee, amended minutes were approved. Voting aye were Regents Brownlee, Cline, and DeWitt.

5. **FY2019 External Audit Report.**

- Mr. Dan Bledsoe with Finley & Cook, PLLC, presented the FY2019 External Audit Report. Mr. Bledsoe stated that the audit was clean and had no exceptions. On the motion of Regent Brownlee and seconded by Regent Cline, the Regents voted to approve the FY2019 External Audit Report. Voting aye were Regent Brownlee, Cline, DeWitt, and Martin.

6. **Revisions to Social Networking and Social Media Policy.**

- Ms. Snyder presented for approval the revised Social Networking and Social Media Policy. On the motion of Regent Cline and seconded by Regent Brownlee, the Regents approved the revised Social Networking and Social Media Policy revision pending review from attorney general staff. Voting aye were Regent Brownlee, Cline, DeWitt and Martin.

7. **Program Review.**

- Dr. Pamela Stinson presented for approval the program review for the Associates in Arts in Music and Music with Music Theatre Option (044). She noted that this represents the normal five-year cycle program review conducted on continuing academic programs at NOC. On the motion of Regent Brownlee and seconded by Regent Martin, the Regents approved the program review. Voting aye were Regents Brownlee, Cline, DeWitt, and Martin.

8. **2020-2021 Academic Calendar.**

- Dr. Pamela Stinson presented for approval the 2020-2021 Academic Calendar. On the motion of Regent Cline and seconded by Regent Brownlee, the Regents approved the 2020-2021 Academic Calendar. Voting aye were Regent Brownlee, Cline, DeWitt, and Martin.

9. **Consider approval of 2 degree options for the AAS Degrees.**

- Dr. Pam Stinson presented for approval a request to add an option for Meteorology and an option for Mathematics Technology to NOC's Associate of Science in Mathematics and Physical Sciences (040). She stated that these new options will direct students into selected existing coursework that will best prepare them for transfer into bachelor's programs in their fields of interest. On the motion of Regent Brownlee and seconded by Regent Cline, the Regents approved 2 degree options for the AAS Degree. Voting aye were Regents Brownlee, Cline, DeWitt, and Martin.

10. **Monthly Financial Report.**

- Ms. Simpson presented for approval the monthly financial report dated October 31, 2019. On the motion of Regent Brownlee and seconded by Regent Martin,

the Regents approved the monthly financial report presented. Voting aye were Regents Brownlee, Cline, DeWitt, and Martin.

11. **Monthly Purchase Report.**

- Ms. Simpson presented November 2019 purchases for approval. **Purchases of \$25,000 or more** were for: (#I.) NASNTI Grant Consultation-Annual Fee; Ramona Munsell & Associates Consulting, Inc. - \$33,249.00; Funding Source: E&G Funds, Sole Source. (#II.) Athletic Insurance – 2019-2020; Relation Insurance Services, \$33,028.00; Funding Source: E&G Funds, Sole Source. (#III.) Tablet/Laptop Tracking Software; CDW Government, Inc., \$25,768.00; Funding Source: Capital Funds, State Contract #SW1041. On the motion of Regent Cline as seconded by Regent Brownlee, the Regents voted to approve the November 2019 Purchases Report. Voting aye were Regents Brownlee, Cline, DeWitt, and Martin.

12. **Monthly Allocations Report.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computers & Networking – Tonkawa; 10,000.00, Computer Software Fees & Licenses; \$40,000.00, Repair of Educational Facilities – Tonkawa; \$10,000.00. Library Acquisitions; \$5,000.00, Library Acquisitions – Enid; \$5,000.00. On the motion of Regent Brownlee and seconded by Regent Martin, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocations request for \$70,000.00 as presented. Voting aye were Regents Brownlee, Cline, DeWitt, and Martin.

INFORMATION TO THE BOARD

13. **Regents Comments.**

- Regent Cline stated this year's Legislative Forum was really informative and was happy to hear that the legislators present are still supporting the "No Guns on Campus" bill.
- Regent Cline noted that Michael Korenblit's lectureship over his book "Until We Meet Again: A True Story of Love and Survival in the Holocaust." was outstanding and thanked Sheri Snyder and her team for doing a fabulous job.
- Regent DeWitt attended the State Regents' Special Budget meeting and was very pleased with the budget the Regents' put forward for 2020-2021.

14. **Administrative Comments.**

- Ms. Sheri Snyder noted that Langston University will be hosting the North Central Oklahoma Regional Legislative Tour on January 28, 2020. A copy of the 2020 Legislative and Public Agendas were passed out. A copy of Legislative Contact Information was passed out as well.

- Dr. Rick Edgington reviewed the Preliminary Enrollment Report for fall 2019 and spring 2020 as of November 15, 2019 which indicated overall enrollment was down from a year ago.
- Larry Dye gave a brief update on the progress with FEMA on NOC Cove. He stated that he has met with FEMA 5 times and twice with inspectors. He noted that NOC personnel have met with several contractors and should have estimates in by next week.
- Ms. Anita Simpson stated that NOC received notification from OMES Risk Management that we will be receiving premium increases for property insurance coverage for FY2020 that will be 15-35% over last year's cost due to significantly higher than expected claims in the property and casualty insurance marketplace.
- Mr. Raydon Leaton stated Enid had 50 to 60 students participate in the "Day of Kindness" with United Way on November 13th. Enid hosted a Rotary luncheon to give thanks for purchasing a mannequin for the Nursing Program.
- Ms. Diana Watkins gave an update on NOC Stillwater campus activities stating that enrollment for spring and summer 2020 is in full swing. NOC Gateway students who have significant balances on their bursar bills are being encouraged to meet with their OSU Financial Planning Coaches to schedule one-on-one coaching sessions. She noted that she presented with Dr. Rick Edgington at OSU's College of Engineering Architecture and Technology to a group of staff interested in furthering their education. She plans to follow up with those students, some of whom will be enrolling with us for the spring semester.

15. **President's Update.**

- Dr. Evans stated that NOC was named as one of 150 community colleges in the country eligible to compete for \$1 million Aspen Prize for Community College Excellence, the nation's signature recognition of high achievement and performance among America's community colleges. She gave thanks to all employees and students for working so hard to achieve this honor.
- Dr. Evans stated that NOC welcomed business professionals from nine academic areas on Monday, October 28 to a luncheon in the Renfro Center and then advisory board meetings with NOC instructors in those nine academic fields. She noted that she was very pleased with the participation from business and industry.

16. **Other Reports.**

- ***Personnel Changes.*** Ms. Anita Simpson reported 1 new hire and 1 Resignation.

- **OSRHE Annual Assessment Update.** Dr. Pamela Stinson reported that each year the State Regents require institutions to submit updates on how they assess general education, institutional, and co-curricular measures. NOC's updates were pulled from the institutional assessment plan that addresses all of these areas and others.

ROUTINE AND OTHER

17. **New Business.** Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda.”
18. **Items for the next agenda.**
19. **Announcement of next scheduled meeting:** The next regular scheduled meeting is Monday, December 9, 2019, at 1:00 p.m., Brown Board Conference Room, 270 on the Stillwater campus. The employee holiday lunch will begin at 12:00 p.m. in rooms 205 and 210.
20. **Adjournment.** – Motion made at 2:24 p.m. to adjourn by Regent Brownlee as seconded by Regent Martin. Voting aye were Regents Brownlee, Cline, DeWitt, and Martin.

CHAIR



VICE CHAIR

SECRETARY

MEMBER

MEMBER





