

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS
Minutes

Wednesday, November 14, 2018, NOC Stillwater

Regents Present: Chair Chad Dillingham, Stan Brownlee, Jodi Cline, and Jeff Cowan.

Employees Present: Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Jason Johnson, Sherry Alexander, Dr. Rick Edgington, Dr. Pamela Stinson, Dr. Ed Vineyard, Larry Dye, Scott Cloud, Denise Bay and Cathy Ballard.

1. **Call to Order.** Chair Chad Dillingham called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Mr. Don Bledsoe with Finley & Cook, PLLC.
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Wednesday, October 17, 2018 meeting were approved on the motion of Regent Stan Brownlee as seconded by Regent Cowan. Voting aye were Regents Brownlee, Cline, Cowan, and Dillingham.

INFORMATION TO THE BOARD

5. **Regents Comments.**
 - Regent Cowan noted that David Grann's lectureship over his book "*Killers of the Flower Moon*" was outstanding and thanked Carl Renfro for providing a copy to each Regent.
 - Regent Dillingham expressed that he felt like the Town Hall meetings in preparation for the 2019-2025 Strategic Planning have been going very well.

6. **Administrative Comments.**

- Ms. Sheri Snyder noted that NOC will be kicking off the Legislative Forum tours for the Oklahoma State Regents for Higher Education on the NOC Stillwater campus on January 25, 2019 from 12:30 to 2:00 p.m. Area Legislators who make up Higher Education will be attending. Lunch will be provided before the presentation.
- Ms. Anita Simpson stated Open Enrollment for insurance is currently taking place and there has been a few challenges with the new electronic platform however the issues have been worked out.
- Dr. Rick Edgington reviewed the Preliminary Enrollment Report for Spring 2019 as of November 14, 2018 which indicated overall enrollment was down from a year ago. Retention specialist continue to call on students who have not yet enrolled for Spring 2019.

7. **President's Update.**

- Dr. Evans recognized Language Arts Instructor, Dr. Brandon Hobson who was recently on the short list, being listed a finalist among a group of 5 for the 2018 National Book Award for Fiction for his novel *Where the Dead Sit Talking*.
- Dr. Evans thanked everyone for being a part of honoring Linda Brown and the dedication. It was a very special day for Linda and NOC.
- Dr. Evans congratulated Larry Dye who received the Lifetime Achievement Award from the Poultry North America Breeders Association.

8. **Other Reports.**

- a. ***Personnel Changes.*** Ms. Anita Simpson reported 1 resignations/terminations for November.
- b. ***Stillwater Facility Update.*** Sherry Alexander stated that the tour after the Brown Room Dedication went very well and that everyone was very impressed with the new building. The Stillwater Construction Committee is still meeting every week. The next meeting is set for November 25.

9. **2019-2025 Strategic Plan Update.**

- Dr. Pamela Stinson reported that the 2019-2025 NOC Strategic Plan is being developed currently through town hall meetings scheduled on each campus. A needs assessment survey was sent to all employees, with 144 responding, and those survey results guided part of the conversation with attendees at the town halls identifying initiatives that would best address the goals referenced in the survey as well as other goals that NOC should pursue.

10. **OSRHE Annual Assessment Update.**

- Dr. Pamela Stinson reported that each year the State Regents require institutions to submit updates on how they assess general education, institutional, and co-curricular measures. NOC's updates were pulled from the institutional assessment plan that addresses all of these areas and others.

BOARD ACTION

11. **FY2018 External Audit Report.**

- Mr. Dan Bledsoe with Finely & Cook, PLLC, presented the FY2018 External Audit Report. Mr. Bledsoe stated that the audit was clean and had no exceptions. On the motion of Regent Cowan as seconded by Regent Brownlee, the Regents voted to approve to the FY2018 External Audit Report. Voting aye were Regent Brownlee, Cline, Cowan, and Dillingham.

12. **Monthly Financial Report.**

- Ms. Simpson presented for approval the monthly financial reports dated October 31, 2018. On the motion of Regent Cline as seconded by Regent Brownlee, the Regents approved the monthly financials report as presented. Voting aye were Regent Brownlee, Cline, Cowan, and Dillingham.

13. **Monthly Purchases.**

- Ms. Simpson presented November 2018 purchases for approval. **Purchases of \$25,000 or more** were for: (#I.) NASNTI Grant Consultation – Annual Fee Year 3; Ramona Munsell & Associates Consulting Inc. - \$36,744.00; Funding Source: E&G Funds; Sole Source. (#II.) Avaya Telecom Renewal – 2018 - 2019 – Presidio Network Solutions Inc. - \$31,281.74; Funding Sources: Capital Funds; SW1006A. On the motion of Regent Brownlee as seconded by Regent Dillingham, the Regents voted to approve the November 2018 Purchases Report. Voting aye were Regents Brownlee, Cline, Cowan, and Dillingham.

14. **Monthly Allocations.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer & Networking – Tonkawa - \$20,000.00, Computer Software Fees & Licenses - \$60,000.00, Campus Site Development & Physical Plant – Enid - \$50,000.00, Library Acquisitions - \$10,000.00, Library Acquisitions – Enid - \$10,000.00, Purchase Vehicles - \$10,000.00. On the motion of Regent Cline as seconded by Regent Brownlee, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$160,000.00. Voting aye were Regents Brownlee, Cline, Cowan, and Dillingham.

15. **FY2019 Educational & General Budget Revision.**
- Ms. Simpson presented for approval the Revised FY2019 Educational & General Budget. Ms. Simpson stated that a revised operational budget reduced by \$2.7 million will address the lost revenue from decreased enrollment this academic year and to bring NOC financial reserves in line with accrediting requirements. The changes reflected in the revised FY19 budget represent very challenging decisions but are essential to meet financial obligations both for the immediate budget year and the long-term institutional health. On the motion of Regent Cowan as seconded by Regent Cline, the Regents voted to approve the Revised FY2019 Educational & General Budget Revision. Voting aye were Regents Brownlee, Cline, Cowan, and Dillingham.

ROUTINE AND OTHER

16. **New Business.** Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda.”
17. **Items for the next agenda.**
18. **Announcement of next scheduled meeting: Tuesday, December 18, 2018, 1:00 p.m., President’s Large Conference Room 106B, Vineyard Library – Administration Building in Tonkawa.**
19. **Adjournment.** – Motion made at 2:42 p.m. to adjourn by Regent Dillingham as seconded by Regent Cline. Voting aye were Regents Brownlee, Cline, Cowan and Dillingham.



CHAIR



MEMBER

VICE CHAIR



MEMBER



SECRETARY