

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, April 16, 2019, NOC Tonkawa

Regents Present: Chair Chad Dillingham, Stan Brownlee, Jodi Cline, Jeff Cowan, and Dale DeWitt.

Employees Present: Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Jason Johnson, Dr. Rick Edgington, Dr. Pamela Stinson, Dr. Ed Vineyard, Diana Watkins, Larry Dye, and Denise Bay.

1. **Call to Order.** Chair Chad Dillingham called the meeting and called the meeting to order at 1:19 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.**
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.

BOARD ACTION

4. **Vote to approve minutes.**
 - The minutes of the Wednesday, March 13, 2019, meeting were approved on the motion of Regent Stan Brownlee as seconded by Regent Cline. Voting aye were Regents Brownlee, Cline, Cowan, DeWitt and Dillingham.
5. **2019-2025 Strategic Plan.**
 - Dr. Stinson presented the Strategic Plan Task Force recommendations based on feedback from the Strategic Plan needs assessment survey and from the three town halls. The following changes were requested for approval: reword mission statement to replace "oldest" with "first public," reword vision statement to strike "recognized as," and retain wording of current core values. It was also recommended to retain 2013-2018 goals but group into the following 4 categories for clarity and degree of focus: student quality of life, recruitment/retention/graduation, employee quality of life and professional development, increased revenue streams. On the motion of Regent Brownlee and seconded by Regent Cline, the Regents approved recommendations on

the 2019-2025 Strategic Plan. Voting aye were Regent Brownlee, Cline, Cowan, and DeWitt.

6. **Deletion of Program Options.**

- Dr. Stinson requested approval for deletion of the following programs: Associate of Arts in Enterprise Development-Business Option (675), Associate of Arts in Enterprise Development-General Studies Option (675), Associate of Arts in Communication- Photography Option (031), and Associate of Applied Science in Aviation (078) – a currently-suspended program. On the motion of Regent Brownlee as seconded by Regent Cline, the Regents approved the deletion of programs as presented. Voting aye were Regent Brownlee, Cline, Cowan, DeWitt, Dillingham.

7. **Northern Management Service Contract.**

- Ms. Simpson requested approval of the Northern Management Services, Inc. contract dated April 16, 2019. On the motion of Regent Cline, as seconded by Regent DeWitt, the Regents approved the Northern Management Services, Inc. contract dated April 16, 2019. Voting aye were Regents Brownlee, Cline, Cowan, DeWitt, and Dillingham.

8. **Room and Board Rates.**

- Ms. Simpson requested approval of the Residence Room and Board Rates for Summer 2019, Fall 2019, and Spring 2020 Semesters. On the motion of Regent Brownlee as seconded by Regent Cline, the Regents approved Board Rates for Fall 2019/Spring 2020 Semesters. Voting aye were Regents Brownlee, Cline, Cowan, DeWitt, and Dillingham.

9. **Monthly Financial Report.**

- Ms. Simpson presented for approval the monthly financial reports dated March 31, 2019. On the motion of Regent DeWitt as seconded by Regent Brownlee, the Regents approved the monthly financials report as presented. Voting aye were Regent Brownlee, Cline, Cowan, DeWitt and Dillingham.

10. **Monthly Purchases.**

- Ms. Simpson presented April purchases for approval. **Purchases of \$25,000 or more were for:** (I.) Digital Control Replacement Cameras for 40 Zoom ITV Classrooms & Enid Boardroom Conversion; Aspen Custom Electronics- \$44,210.56; Funding Source: Capital Funds and NASNTI Grant; Sole Source. (II.) Netpartner Web Interface for Student Financial Aid Portal; CollegeBoard - \$50,145.00; Funding Source: Capital Funds; Sole Source. (III.) Microsoft Software Licensing Renewal; CDW-G - \$34,482.80; Funding Source: Capital Funds; Sole Source. On the motion of Regent DeWitt as seconded by Regent Cowan, the Regents voted to approve April 2019 Monthly Purchases. Voting aye were Regents Brownlee, Cline, Cowan, DeWitt and Dillingham.

11. **Monthly Allocations.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer & Networking – Tonkawa; \$50,000.00. Residence Halls: Renovation, Furniture & Equipment – Tonkawa; \$20,000.00. Residence Halls: Renovation, Furniture & Equipment – Enid; \$20,000.00. Library Acquisitions; \$20,000.00. Library Acquisitions – Enid; \$20,000.00. On the motion of Regent Cline as seconded by Regent DeWitt, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$130,000.00. Voting aye were Regents Brownlee, Cline, Cowan, and DeWitt.

INFORMATION TO THE BOARD

12. **Regents Comments.**

- Regent Cowan stated that the OSRHE news article on fully funding concurrent enrollment by Chancellor Johnson was a great article and he is very pleased to see the push by state regents.
- Regent Cline noted that she was happy to be able to attend the NOC/OSU Gateway Program 15 Year Anniversary Celebration on Monday, April 15, and stated that it was a very nice function.

13. **Administrative Comments.**

- Ms. Diana Watkins provided a quick overview of the events taking place on the Stillwater campus. Ms. Watkins stated that she attended meetings with OSU Provost Gary Sandefur and Interim Associate Provost Bridget Miller to discuss ways to continue to develop our partnership, and met with Ashley Kirvin, OSU Transfer Counselor, to discuss ways to get more NOC students signed up for appointments to meet with transfer counselors on the days we host them on our campus. She stated that a drafted recruitment letter to OSU-denied students has been created and was added to the Regents report for review.
- Dr. Ed Vineyard invited Regents to attend the Athletics Awards Reception for Enid on April 29, 2019, from 5:30 to 6:30 p.m. in Montgomery Hall in the Gantz center and the NOC/NWOSU Bridge BBQ on Wednesday, April 24, 2019, from 11:30 a.m. to 1:00 p.m. between Zollars and Harmon Science Buildings. Students will learn about the Bridge Program Scholarships.
- Ms. Sheri Snyder invited Regents to attend the Oak Ridge Boys concert and dinner Thursday, April 25, at 7:30 p.m. in the Kinzer Performing Arts Center. She also invited Regents to attend the 4th Annual NOC Gala. The Gala is set for April 28 at 7 p.m. in the Kinzer Performing Arts Center at NOC Tonkawa.

14. **President's Update.**
 - Dr. Evans stated it is a very busy time of year with recognition of student accomplishments, commencement, and learning a new software program. These events and activities involve the work of many people and departments. Dr. Evans expressed appreciation for the efforts of our employees.
15. **Other Reports.**
 - a. ***Personnel Changes.*** Ms. Anita Simpson reported 1 resignations/terminations and 3 new hire.
 - b. ***HLC Update.*** Dr. Stinson updated the areas of focus from the April 2019 HLC annual conference, indicating that a stronger focus will be placed on institutions addressing consumer protection issues, such as financial transparency. In addition, increased attention will be paid to co-curricular and how institutions are assessing and improving the programming that reinforces general education competencies outside of the classroom.

ROUTINE AND OTHER

16. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda."
17. **Items for the next agenda.**
18. **Announcement of next scheduled meeting: Wednesday, June 19, 2019, 1:00 p.m., 1220 East Grand, Large President's Conference Room, 106B, Tonkawa.**
19. **Adjournment.** – Motion made at 2:23 p.m. to adjourn by Regent Cowan as seconded by Regent Cline. Voting aye were Regents Brownlee, Cline, Cowan DeWitt and Dillingham.

CHAIR

VICE CHAIR

SECRETARY

MEMBER

MEMBER