

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS
Minutes

Monday, December 9, 2019, NOC Stillwater

Regents Present: Stan Brownlee, Jodi Cline, Chad Dillingham, and Michael Martin.

Regent Absent: Dale DeWitt

Employees Present: Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Dr. Pam Stinson, Dr. Rick Edgington, Raydon Leaton, Jason Johnson, Diana Watkins, Larry Dye, Denise Bay, and Scott Cloud.

Program Showcase by Sheri Snyder, Vice President for Development and Community Relations during lunch.

1. **Call to Order.** Jodi Cline chaired the meeting and called it to order at 1:09 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.**
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Program Showcase:** Sheri Snyder, Vice President for Development and Community Relations presented a PowerPoint presentation highlighting her department during lunch.

BOARD ACTION

5. **Vote to approve minutes.**
 - The minutes of the Friday, November 15, 2019, meeting were approved on the motion of Regent Brownlee as seconded by Regent Martin. Voting aye were Regents Brownlee, Cline, Dillingham, and Martin.
6. **Resolution on Campus Safety.**
 - Dr. Evans presented the annual Resolution on Campus Safety opposing weapons on campus. On the motion of Regent Dillingham as seconded by

Regent Brownlee, the Regents voted to approve the Resolution on Campus Safety. Voting aye were Regent Brownlee, Cline, Dillingham, and Martin.

7. **Program modification to the Associate of Science Degree in Enterprise.**
 - Dr. Pamela Stinson presented for approval the program modification to delete the Associates of Arts in Enterprise Development-Business Option and General Studies Option. The Associate of Science in Enterprise Development-Business Option and General Studies Option will be retained. On the motion of Regent Dillingham as seconded by Regent Brownlee, the Regents approved the program modification. Voting aye were Regents Brownlee, Cline, Dillingham, and Martin.

8. **Program Review to the Associate of Science Degree in Enterprise.**
 - Dr. Pamela Stinson presented for approval the program review for the Associates of Science Degree in Enterprise Development-Business Option. On the motion of Regent Brownlee as seconded by Regent Martin, the Regents approved the program review. Voting aye were Regents Brownlee, Cline, Dillingham, and Martin

9. **Monthly Financial Report,**
 - Ms. Simpson presented for approval the monthly financial report dated as of November 30, 2019. On the motion of Regent Brownlee as seconded by Regent Martin, the Regents approved the monthly financial report presented. Voting aye were Regents Brownlee, Cline, Dillingham, and Martin.

11. **Monthly Purchase Report.**
 - No report to present.

12. **Monthly Allocations Report.**
 - Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer & Networking - Tonkawa - \$10,000.00, Computer & Networking - Enid - \$30,000.00, Computer & Networking - Stillwater - \$10,000.00, On the motion of Regent Dillingham as seconded by Regent Brownlee, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$50,000.00 as presented. Voting aye were Regents Brownlee, Cline, Dillingham, and Martin.

INFORMATION TO THE BOARD

13. **Regents Comments.**
 - Regent Dillingham wished everyone happy holidays and thanked everyone for all the hard work that is continuously given to helping students achieve their goals.

14. **Administrative Comments.**

- Ms. Anita Simpson stated that NOC is exploring options associated with the usage of a leased fleet for the travel by college vehicle portion of travel that is charged back to the departments. She stated that personnel had met with Enterprise Fleet Management on November 20th and stated that budget options are worth exploring.
- Ms. Anita Simpson noted that the J1 Data Validation is going very well and everything is staying on track.
- Mr. Raydon Leaton gave an update on events on the Enid campus and noted that students really enjoyed Bingo for Food and the free finals breakfast. He also noted that 20 seniors from the Upward Bound program have been accepted into college.
- Ms. Diana Watkins stated that enrollment for OSU students began on November 22nd. 388 students were processed on opening day and an additional 112 on the Monday following Thanksgiving break.
- Dr. Rick Edgington reviewed the Preliminary Enrollment Report for Spring 2020 as of December 9, 2019, which indicated overall enrollment was down 3% from a year ago. Retention specialists continue to call students who have not yet enrolled for Spring 2020.

15. **President's Update.**

- Dr. Evans noted that she had a great time hosting the PLC Christmas party and stated that it's not hard to be reminded of why you're here.
- Dr. Evans showed appreciation to all the employees working on the Jenzabar implementation. She stated that so many employees are going above and beyond their normal work duties to make this process happen and it's truly incredible.
- Dr. Evans gave a brief update on the Huron Viability study and noted that everything is on track and on time. A report will be composed and compiled and sent to OSRHE for review.
- Dr. Evans thanked the Regents for their support, time and dedication.

16. **Other Reports.**

- ***Personnel Changes.*** Ms. Anita Simpson reported one Resignation.

17. **December 2019 Strategic Plan Update.**

- Dr. Pamela Stinson highlighted a few initiatives from the 2019-2025 Strategic plan, including initiatives for Student Quality of Life, Recruitments/Retention/Marketing, Quality of Life/Professional Development, and Increased Revenue Streams.

ROUTINE AND OTHER

- 18. **New Business.** Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda.”
- 19. **Items for the next agenda.**
- 20. **Announcement of next scheduled meeting:** The next regular scheduled meeting is Wednesday, February 12, 2020, at 1:00 p.m., Presidents Large Conference Room, (106B) on the Tonkawa campus.
- 21. **Adjournment.** – Motion made at 2:14 p.m. to adjourn by Regent Brownlee as seconded by Regent Dillingham. Voting aye were Regents Brownlee, Cline, Dillingham, and Martin.

CHAIR



MEMBER

VICE CHAIR

MEMBER



SECRETARY