

# NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

## Minutes

Thursday, December 14, 2017, NOC Tonkawa

**Regents Present:** Chair Stan Brownlee, Jeff Cowan, Dale DeWitt and Chad Dillingham.

**Regents Absent:** Linda Brown.

**Employees Present:** Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Jason Johnson, Dr. Shannon Cunningham, Dr. Rick Edgington, Dr. Pamela Stinson, Larry Dye, Scott Cloud, and Denise Bay.

1. **Call to Order.** Chair Stan Brownlee called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.**
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Wednesday, November 15, 2017 meeting were approved on the motion of Regent DeWitt as seconded by Regent Dillingham. Voting aye were Regents Brownlee, Cowan, DeWitt, and Dillingham.
5. **Program Showcase.** Mary Gard, Faculty, Ag, Science & Engineering Division, provided a brief overview of the Environmental Science Lab that is offered in Costa Rica as part of the study abroad program. Mary stated that students will get an introduction to the basic principles and concepts of ecology with a special emphasis on current environmental problems and control measures. Students will stay nine nights in hostels and eco-lodges as they make their way with a full-time Costa Rican guide around the country. They will tour the Caribbean coast to the cloud forest, and on to the Pacific coast as they visit three National Parks, a sea

reaccreditation cycle, and graduation and transfer rates are monitored for all programs through partner institutions when available as well as through the National Clearinghouse.

11. **December 2017 Strategic Plan Quarterly Update.**

- Dr. Pam Stinson highlighted a few initiatives from the quarterly update of the Strategic Plan, including progress on the new NOC Stillwater classroom building, scheduled to open for Fall 2018 classes. Also noted were additional retention efforts, including tracking IR data on the Engage survey and how results might be linked to students going on probation. Retention specialists reported for the fall semester that they have made in excess of 3000 contacts with students who were identified in the Early Alert System or on the midterm grade rosters as at-risk.

## **BOARD ACTION**

12. **Monthly Financial Report.**

- Anita Simpson presented for approval the monthly financial report dated November 30, 2017. On the motion of Regent Dillingham as seconded by Regent DeWitt, the Regents approved the monthly financial report as presented. Voting aye were Regents Brownlee, Cowan, DeWitt, and Dillingham.

13. **Monthly Purchases.**

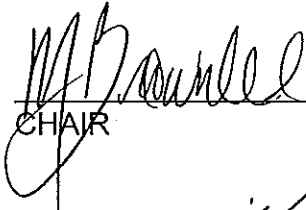
- Ms. Simpson presented December purchases for approval. **Purchases of \$25,000 or more were for:** (I.) Door Entry Intelligence System – NOC Stillwater Building, BadgePass Inc. - \$33,915.20; Funding Source: Capital Funds. (II.) Roof Replacement -Harmon Science Building - \$145,000.00 (estimate); Funding Source: Capital Funds. (III.) Maverick Batting Cages, Rob-Bilt - \$38,700.00, Funding Source: Private Funds. On the motion of Regent Cowan as seconded by Regent DeWitt, the Regents voted to approve the November 2017 Monthly Purchases. Voting aye were Regents Brownlee, Cowan, DeWitt, and Dillingham.

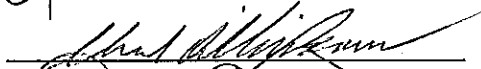
14. **Monthly Allocations Request.**

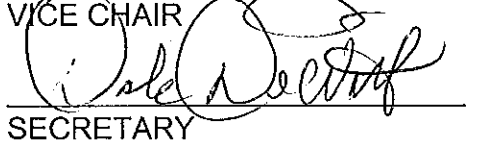
- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Campus Site Development & Physical Plant – Tonkawa; \$25,000.00. Campus Site Development & Physical Plant – Enid; \$25,000.00. Purchase of Enid Campus; \$20,000.00. Library Acquisitions; \$20,000.00. Library Acquisitions – Enid; \$20,000.00. Renovation of Campus Buildings – Enid; \$145,000.00. On the motion of Regent Cowan as seconded by Regent DeWitt, the Regents voted to approve the Section 13/New

## ROUTINE AND OTHER


1. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda."
2. **Items for the next agenda.**
3. **Announcement of next scheduled meeting:** Friday, January 19, 2018, 1:00 p.m., Northern Oklahoma College, 1220 E. Grand Avenue, President's Large Conference Room 106B, Vineyard Library - Administration Building, Tonkawa.
4. **Adjournment.** – Motion made at 3:30 p.m. to adjourn by Regent Brownlee as seconded by Regent Brown. Voting aye were Regents Brownlee, Cowan, DeWitt, and Dillingham.

  
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CHAIR

  
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VICE CHAIR

  
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SECRETARY

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MEMBER

  
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MEMBER