

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, July 16, 2014, Enid Campus

Regents Present: Chair, Jeffrey Cowan, Linda Brown, Tom Dugger, Keith James, and Lynn Smith.

Employees Present: Dr. Cheryl Evans, Dr. Judy Colwell, Larry Dye, Dr. Rick Edgington, Kirby Tickel-Hill, Jeremy Hise, Bradley Jennings, Jason Johnson, Debbie Quirey, Anita Simpson, Sheri Snyder, Dr. Pam Stinson, Dr. Ed Vineyard, Bill Johnson, and Sherry Reubell.

1. **Call to order.** Regent Cowan called the meeting to order at 2:30 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. Regent Cowan expressed his thanks and appreciation to Dr. Evans and Ms. Snyder for their hard work with both groundbreaking ceremonies.
2. **Introduction of visitors, guests, and/or speaker.**
3. **Reciting of the Northern Oklahoma College Mission Statement.**

Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Tuesday, June 24, 2014 meeting were approved on the motion of Regent Brown as seconded by Regent James. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.

INFORMATION TO THE BOARD:


5. **Regents Report.**
 - Regent James was very pleased that Chancellor Johnson was available to attend the groundbreaking ceremony and appreciated his comments.
6. **Administrative Updates.**
 - Dr. Edgington handed out a Preliminary Enrollment report for the fall semester 2014. Dr. Edgington thanked everyone for the important effort on student retention.
 - Ms. Snyder was pleased to announce that Northern Oklahoma College's Printing Services recently won a contest for Sports Design Poster; Digitally Enhanced Photo; and Before and After.
7. **President's Update.**
 - Dr. Evans thanked Sheri Snyder, Jason Johnson, and Kirby Tickel-Hill for their help with the groundbreaking events.
8. **Other reports.**
 - Resignations/Terminations/New Hires. NOC had two fulltime faculty that will not be returning. Three staff members and two fulltime faculty have been hired for the fall semester 2014.
 - Dr. Colwell presented the NOC Fact Book changes and updates. Dr. Colwell expressed her thanks and appreciation to Kathleen. Otto for her excellent work.
9. **The New Criteria for Accreditation.** Dr. Pam Stinson, Higher Learning Commission (HLC) liaison for NOC, reported that NOC is required to be transparent on policies and are required to make policies public information. She further stated that NOC is required to make student information and retention rate public.

10. **Housing Committee Update.** Mr. Johnson thanked Dr. Evans and Ms. Snyder for their hard work on the groundbreaking events. Progress is moving forward with 90% of the plans progress complete. Bids for construction will go out in two weeks. Mr. Johnson announced that renovations for the Tonkawa and Enid restrooms is completed.

BOARD ACTION ITEMS:

11. **Group One Trustee(s) of Northern Oklahoma College Foundation, Inc.** On the motion of Regent James as seconded by Regent Dugger, the Regents designated Regent Cowan as a non-voting member. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan. On the motion of Regent Dugger as seconded by Regent Smith, the Regents designated Regent Brown as a voting member. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
12. **Group Three Trustee(s) of the Northern Oklahoma College Foundation, Inc.** Ms. Snyder presented a Slate of Trustees for approval. Mr. Tom Poole will fill the unexpired term of Senator Paul Muegge; Mr. Mike Loftis is appointed for a new term; and Mr. Jim Rodgers is appointed for a new term. On the motion of Regent Brown as seconded by Regent Smith, the Regents approved the Slate of Trustees as presented. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
13. **Resource Agreement to Support Development Activities.** Ms. Snyder presented the Resource Agreement to Support Development Activities for approval. On the motion of Regent Smith as seconded by Regent Brown, the Regents approved the Resource Agreement to Support Development Activities. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
14. **2014-2015 NOC Catalog.** Dr. Colwell presented a request to approve the 2014-2015 NOC Catalog. On the motion of Regent Brown seconded by Regent James, the Regents approved the 2014-2015 NOC Catalog. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
15. **2014-2015 NOC Employee Handbook.** Ms. Simpson presented a request to approve the 2014-2015 NOC Employee Handbook. On the motion of Regent James as seconded by Regent Smith, the Regents approved the 2014-2015 NOC Employee Handbook. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
16. **2014-2015 Student Handbook.** Mr. Johnson presented the 2014-2015 Student Handbook for approval. On the motion of Regent Brown as seconded by Regent Dugger, the Regents approved the 2014-2015 Student Handbook. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
17. **2014-2015 Athletic Handbook.** Mr. Hise presented the 2014-2015 Athletic Handbook for approval. On the motion of Regent Dugger as seconded by Regent James, the Regents approved the 2014-2015 Athletic Handbook. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
18. **Monthly Financial Report.** Ms. Simpson presented the Monthly Financial Report for June 2014. On the motion of Regent Dugger as seconded by Regent Brown, the Regents approved the Monthly Financial Report. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
19. **Monthly Purchases.** Ms. Simpson presented the monthly purchases for approval. **Purchases of \$25,000.00 or more** were for Exterior Building Repairs; Residence Halls-Tonkawa, \$150,000.00, approximate, bids due 7/22/14, Funding source: Capital Funds; 2015 Ford F250 Pickup, *Bowker Ford*, \$36,732.00, Funding source: Capital Funds; Security Camera Project; Residence Halls & Mabee Center-Enid, *Westwind Digital*, \$57,619.76, Funding source: Capital Funds; Security Camera Project; Residence Halls-Tonkawa, *Westwind Digital*, \$57,424.75, Funding source: Capital Funds; Two Refurbished 1999 Provost H3-H45 Buses, *National Bus Sales*, \$599,210.00, sole source, Funding source: Capital Funds. On the motion of Regent Brown as seconded by Regent James, the Regents approved the Monthly Purchases. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan. Regent Cowan abstained from voting on the Two Refurbished 1999 Provost H3-45 Buses.

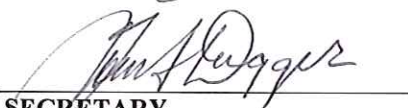
20. **Section 13/New College Fund 600 & 650 Allocation Requests.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$395,000.00 for various projects: Instruction Furniture & Equipment, \$50,000.00; Instruction Furniture & Equipment-Enid, \$15,000.00; Computers & Networking, \$20,000.00; Computer Software Fees & Licenses, \$30,000.00; Roof Replacement, \$10,000.00; Physical Plant & Equipment-Enid, \$30,000.00; Residence Halls: Furniture, Equipment and Renovation, \$175,000.00; Residence Halls: Furniture, Equipment and Renovation-Enid, \$10,000.00; Purchase of Vehicles, \$45,000.00; Purchase of Vehicles – Enid, \$10,000.00. On the motion of Regent Smith as seconded by Regent James, the Regents approved the request for \$395,000.00. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
21. **New Business.** Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda.” Regent James asked for Johnson Controls figures on savings at the September Board of Regents meeting.
22. **Items for next agenda.**
23. **Announcement of next scheduled meeting:** There will be a special meeting on Monday, August 4th at NOC Cove at Kaw Lake at 11:30 a.m. as Regents are invited to participate in the strategic planning retreat with other NOC stakeholders. The next regular scheduled meeting is Tuesday, September 23, 2014, 1:00 p.m., Cowboy Mall, Stillwater.
24. **Adjournment.** Motion made at 3:55 p.m. to adjourn by Regent James as seconded by Regent Brown. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.


 CHAIR


 MEMBER


 VICE-CHAIR


 MEMBER


 SECRETARY