

## NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

### Minutes

Tuesday, June 24, 2014, Tonkawa Campus

**Regents Present:** Chair, Lynn Smith, Linda Brown, Jeffrey Cowan, Tom Dugger, and Keith James.

**Employees Present:** Dr. Cheryl Evans, Dr. Judy Colwell, Larry Dye, Dr. Rick Edgington, Kirby Tickel-Hill, Jeremy Hise, Bradley Jennings, Jason Johnson, Debbie Quirey, Anita Simpson, Sheri Snyder, Dr. Pam Stinson, Dr. Ed Vineyard, Bill Johnson, and Sherry Reubell.

1. **Call to order.** Regent Smith called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.

2. **Introduction of visitors, guests, and/or speaker.**

3. **Reciting of the Northern Oklahoma College Mission Statement.**

Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.

4. **Vote to approve minutes.** The minutes of the Tuesday, May 13, 2014 meeting were approved on the motion of Regent Brown as seconded by Regent James. Voting aye were Regents Brown, Cowan, Dugger, James, and Smith.

### **INFORMATION TO THE BOARD:**

5. **Regents Report.**

- Regent Brown shared that her granddaughter came to NOC's basketball camp and she had the best time of her life. She commended everyone that had anything to do with the basketball camp and shared that these experiences can influence young people when they are old enough to choose a college.
- Regent Cowan commended Ms. Simpson and Dr. Evans on their great work on the budget.

6. **Administrative Updates.**

- Mr. Dye thanked Regent James for all his help with the auction Saturday in Enid.
- Dr. Edgington presented a snap shot of the summer 2014 and fall 2014 enrollment at NOC. Dr. Edgington stated that the Saudi Arabia Government is supporting enrollment for 40 students attending this summer and more are expected this fall.
- Ms. Snyder reminded everyone that NOC's Groundbreaking Ceremonies are July 16<sup>th</sup> and she requested the luncheon RSVP's go to Lisa Dice.
- Mr. Hise and Regent James commented on the academic success of individual athletic students on both the Tonkawa and Enid campuses and these students have been declared as NJCAA Academic Student Athlete Award winners.

7. **President's Update.**

- Dr. Evans thanked the Executive Committee for juggling so many projects. Everyone is tremendously busy this time of year and she shared her appreciation for their hard work.
- Dr. Evans mentioned that the Alumni of Phillips University held their annual reunion on the Enid Campus and she heard many positive comments about the progress and upkeep of the campus.

- Dr. Evans also thanked Regent James for all his help with the recent auction held on the Enid Campus.
  - Dr. Evans stated how proud she is of Miss NOC, Tonkawa and Miss NOC, Enid. Both ladies participated in Miss Oklahoma and both ladies did really well. Dr. Evans commented what a fantastic experience for them.
8. **Other reports.**
    - Resignations/Terminations/New Hires. NOC had two fulltime faculty and two fulltime staff that will not be returning.
  9. **The New Criteria for Accreditation.** Dr. Pam Stinson, Higher Learning Commission (HLC) liaison for NOC, reported that NOC had requested and received confirmation of a change to reclassify the Enid and Stillwater sites from branch campuses to additional locations. The student experience at these sites will not change as full degree programs and student services will continue to be offered; however, because Northern Oklahoma College operates under one institutional budget, rather than three distinct budgets, current HLC and federal definitions for additional locations are more accurate than branch campuses.
  10. **Strategic Plan Update.** Dr. Pam Stinson presented the June 2014 quarterly update on the 2013-2018 Strategic Plan as well as a year-end progress report on priorities established for the first year of the strategic plan. Dr. Evans thanked Dr. Stinson for all her hard work to keep NOC on track of our goals.
  11. **Housing Committee Update.** Mr. Johnson displayed the color palette that will be used for both Tonkawa and Enid Residential Housing projects and he presented a timeline for the project. Mr. Johnson also discussed renovations for the Tonkawa and Enid cafeterias.

#### **BOARD ACTION ITEMS:**

12. **Faculty Tenure.** Dr. Colwell presented the following faculty for tenure: Stephanie Scott (Language Arts-Stillwater), Alicia Sharp (Language Arts-Tonkawa), Tracy Emmons (Mathematics-Tonkawa), and Mary Ann Harris (Science-Enid). On the motion of Regent James as seconded by Regent Brown, the Regents approved the slate for tenure. Voting aye were Regents Brown, Cowan, Dugger, James, and Smith.
13. **Tuition and Fees.** Ms. Simpson requested approval to modify the FY2015 Tuition and Mandatory Fees. On the motion of Regent Cowan as seconded by Regent Brown, the Regents approved the modification of the FY2015 Tuition and Mandatory Fees. Voting aye were Regents Brown, Cowan, Dugger, James, and Smith.
14. **Institutional Budget for FY2015.** Ms. Simpson presented the Institutional Budget for FY2015 for approval. On the motion of Regent Brown as seconded by Regent Dugger, the Regents approved the Institutional Budget for FY2015. Voting aye were Regents Brown, Cowan, Dugger, James, and Smith. The Board of Regents thanked Ms. Simpson and Dr. Evans for the study sessions and helping them understand the budget better. The Regents also appreciated the recommendation to increase pay for employees.
15. **Campus Master Plan.** Ms. Simpson presented a detailed Long-Range Capital Planning (Campus Master Plan) for FY2016-2020 for approval. On the motion of Regent Cowan as seconded by Regent James, the Regents approved the Campus Master Plan for FY2016-2020. Voting aye were Regents Brown, Cowan, Dugger, James, and Smith.
16. **Auction.** Ms. Simpson presented a list of surplus items. On the motion of Regent Cowan as seconded by Regent Brown, the Regents approved the items. Voting aye were Regents Brown, Cowan, Dugger, James, and Smith.

17. **Election of Board officers.** A motion was made by Regent Brown to elect Regent Jeff Cowan as Chair of the Board of Regents for FY2014-2015. Voting aye were Regents Brown, Cowan, Dugger, James, and Smith. A motion was made by Regent James to elect Regent Linda Brown as Vice President of the Board of Regents for FY2014-2015. Voting aye were Regents Brown, Cowan, Dugger, James, and Smith. A motion was made by Regent Cowan to elect Regent Tom Dugger as Secretary of the Board of Regents for FY2014-2015. Voting aye were Regents Brown, Cowan, Dugger, James, and Smith.
18. **Monthly Financial Report.** Ms. Simpson presented the Monthly Financial Report for May 2014. On the motion of Regent Brown as seconded by Regent Cowan, the Regents approved the Monthly Financial Report. Voting aye were Regents Brown, Cowan, Dugger, James, and Smith.
19. **Monthly Purchases.** Ms. Simpson presented the monthly purchases for approval. **Purchases of \$25,000.00 or more** were for Office Furniture for Ag, Science and Engineering, *Southwest Business Products*, \$27,374.29, State Contract, Funding source: Capital funds; Used Genie Model Boom Lift, *United Rentals*, \$25,506.00, Sole source, Funding source: Capital funds; Harmon Science Floor Refinishing-Carpet and Tile, Rooms 103, 112, 113, 114, 115, 201, 203, 205, 214, 214A, 215, *Carpet Plus*, \$27,869.30, Funding source: Auxiliary funds; Window Replacement-Boehme & Bush-Duvall, *Ponca Glass*, \$27,723.00, Funding source: Capital funds; Audio/Visual Equipment & Installation-Harmon Science, *Video Reality*, \$57,881.50, Funding source: Capital funds; Parking Lot Concrete Surfacing-Enid; Area 1 between Lankard & Maintenance Barn, *Hembree & Hodgson*, \$114,153.84, Funding source: Capital funds. On the motion of Regent James as seconded by Regent Dugger, the Regents approved items 1-5. Voting aye on items 1-5 were Regents Brown, Cowan Dugger, James and Smith. After discussion, Regent James asked for item 6, Parking Lot Concrete Surfacing-Enid: Area 1 between Lankard and Maintenance Barn to be rebid within 60 days. Voting aye for rebid were Regents Cowan, Dugger, James and Smith. Regent Brown abstained from voting.
20. **Section 13/New College Fund 600 & 650 Allocation Requests.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$525,000.00 for various projects: Instruction Furniture & Equipment, \$35,000.00; Instruction Furniture & Equipment-Enid, \$70,000.00; Computer Software Fees & Licenses, \$180,000.00; Repair of Educational Facilities, \$40,000.00; Repair of Educational Facilities-Enid, \$40,000.00; Campus Dining Facilities, \$5,000.00; Physical Plant & Equipment, \$10,000.00; Residence Halls: Furniture, Equipment and Renovation, \$70,000.00; Residence Halls: Furniture, Equipment and Renovation-Enid, \$55,000.00; Library Acquisition, \$10,000.00; Library Acquisition-Enid, \$10,000.00. On the motion of Regent James as seconded by Regent Brown, the Regents approved the request for \$525,000.00. Voting aye were Regents Brown, Cowan, Dugger, James, and Smith.
21. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda."
22. **Items for next agenda.**
23. **Announcement of next scheduled meeting:** The next scheduled meeting is Wednesday, July 16, 2014, 2:30 p.m. on the Enid Campus, GU100. A Come and Go Lunch Buffet will be from 11:30 a.m. – 12:30 p.m. in Enid for Board of Regents, Administrative Council Members, architects, and construction managers (Gantz 100).
24. **Adjournment.** Motion made at 2:50 p.m. to adjourn by Regent Cowan as seconded by Regent Brown. Voting aye were Regents Brown, Cowan, Dugger, James, and Smith.

*Jeff Cowson*  
CHAIR

*Keith Jones*  
MEMBER

*John D. Brown*  
VICE-CHAIR

*Lyne Smith*  
MEMBER

*Janet Wagner*  
SECRETARY