

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Thursday, May 24, 2012, Tonkawa Campus

Present: Regents Chair Linda Brown, Jeffrey Cowan, Keith James, Dr. Jesse Mendez, and Lynn Smith.

Absent:

Staff present: Dr. Cheryl Evans, Dr. Judy Colwell, Larry Dye, Dr. Rick Edgington, Bill Johnson, Jason Johnson, Mike Machia, Debbie Quirey, Anita Simpson, Sheri Snyder, Dr. Ed Vineyard, and Sherry Reubell.

1. **Call to order.** Regent Brown called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. All five Regents were present.
2. **Introduction of visitors and guests.** Tom Firme, Blackwell Journal Tribune, visited the meeting.
3. **Reciting of the Northern Oklahoma College Mission Statement.**

Northern Oklahoma College, a multi-campus learning community, provides high quality, accessible, and affordable educational opportunities and services to allow citizens to develop to the full extent of their abilities, to succeed in a competitive global environment, and to be effective lifelong learners.
4. **Vote to approve minutes.** The minutes of the Thursday, April 26, 2012, meeting were approved on the motion of Regent Cowan as seconded by Regent Smith. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
5. **Regents Report.** Regent Cowan congratulated Dr. Evans for completing Leadership Ponca City graduation. Regent James commented that graduation was quite nice, the speaker was good and he enjoyed listening to him and overall, graduation was professionally done. Regent Brown read a letter from President Utterback, Seminole State College, regarding the baseball incident involving Northern Oklahoma College and Seminole State College. President Utterback commended Dr. Evans for her grace under fire in dealing with the baseball situation.
6. **Administrative Updates:** In addition to the separate Administrative Updates, Dr. Judy Colwell stated that the application for the second round of the Aspen Grant for \$1,000,000.00 is due tomorrow. Dr. Colwell further commented that the Wind Energy Program with High Plains Technology didn't pan out a few years ago but she has been contacted by High Plains Technology Center that they are ready to go now. Dr. Colwell stated that NOC is excited about partnering with High Plains Technology Center in the Wind Energy Program. Dr. Vineyard commented on the Upward Bound Program in Enid and Tonkawa. He stated that the Department of Education contacted him and advised him that the scores for Enid and Tonkawa were exactly the same and this should not be because Enid is an established program where as Tonkawa is new. The DOE reviewed the criteria again and it appears some points were given to Tonkawa which actually belonged to Enid. This is still under review. If the DOE finds 11 more points that belong to Enid, then the Upward Bound Grant can be funded. If no additional points are found in favor of Enid, the program will close at the end of June.
7. **University Center at Ponca City Updates.** Ms. Tiger was unable to attend. Dr. Evans advised that IT, Anita Simpson, and Sheri Snyder have been working with the University Center toward their transition. Transition will be 90 days after legislation ends. Northern Oklahoma College will process the University Center payroll and pay their bills until September.
8. **President's Update.** In addition to the separate Administrative Updates, Dr. Evans stated that the search for the Vice President of Student Affairs is concluded. Dr. Mark Edwards was offered and accepted the position. Dr. Edwards comes to NOC from the University of Idaho. He begins employment with NOC on July 1, 2012.
9. **Other reports.** Resignations/Terminations/New Hires. Ms. Simpson advised that NOC hired three fulltime faculty and three fulltime staff resign. NOC hired four fulltime staff, two of which will join the University Center, one on Tonkawa campus and one at the Cowboy Mall in Stillwater.
10. **The New Criteria for Accreditation.** Dr. Judy Colwell discussed Criterion 1 of The New Criteria for Accreditation and The Assumed Practices. She plans to discuss a criterion at each monthly meeting.

11. **Faculty Tenure.** On the motion of Regent Smith as seconded by Regent Mendez, the Regents approved faculty tenure for Starla Reed, Language Arts, Enid; Brian Baird, Nursing, Stillwater. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
12. **Social Media Policy.** Ms. Snyder presented the Social Media Policy. On the motion of Regent James as seconded by Regent Smith, the Regents approved the Social Media Policy. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
13. **Monthly financial report.** Ms. Simpson presented the monthly financial report. On the motion of Regent Cowan as seconded by Regent Mendez, the Regents approved the monthly financial report. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
14. **Monthly Purchases.** Ms. Simpson presented the monthly purchases for approval. **Purchases of \$5,000.00 or more** were for Chemical Removal, Science-Tonkawa, *Environmental Management, Inc.*, \$5,500.00, State contract, Funding source: Capital funds; Software License Upgrade-Web CT/Blackboard, *OneNet*, \$8,412.00, Sole source, Funding source: Capital funds; **Purchases of \$10,000.00 or more** were for Sidewalks & Ramp Concrete Work, Labor Only-Enid, *Hembree & Hodgson Construction*, \$21,966.00, Funding source: Auxiliary funds; Asbestos Abatement-Enid & Tonkawa, *Abatement Systems, Inc.*, \$178,784.00, Funding source: Capital funds. Lowest bid was an incomplete bid. Compass Testing Units-Tonkawa, Enid, & Stillwater, *ACT*, \$21,300.00, Sole source, Funding source: E&G funds; Software License Renewal, Turnitin, *iParadigms*, \$14,916.50, Sole source, Funding source: Capital funds; Energy Savings Project-All Campuses, *Johnson Controls, Inc.* – Pay Application #1 & #2, \$616,552.00, Sole source, Funding source: Capital funds; Transformer & Electrical Upgrade and Repairs-Harold Hall, *McDonald Electric*, (which includes transformer), Funding source: Capital funds; Student Computer Lab Replacement, 70 PC's –Tonkawa & Enid, *CDW-G*, \$37,326.10, National IPA Tech Contract, Funding source: Capital funds; Mail Machine & Bulk Mailing Equipment – 60 Month Lease Agreement, *Oklahoma Mailing Equipment*, \$3,868.28/mo., Federal GSA Contract #GS-25F-0110M, Funding source: Auxiliary funds; New Furniture, Cowboy Mall-Stillwater, *Fenton Office Mart*, \$65,569.33, University of Oklahoma Contract #Hon R10122-10, Funding source: Auxiliary funds; Renovation of Dish Conveyor System & New Dishwasher-Tonkawa, \$60,000.00, Approximate, Funding source: Capital funds; Renovation of Cafeteria-Enid, \$25,000.00, Approximate, Funding source: Capital funds. On the motion of Regent Cowan as seconded by Regent James, the Regents approved the monthly purchases. Voting aye were Regents Cowan, James, Mendez, Smith and Brown. Regent Brown abstained from voting on item #1 of the \$10,000.00 or more purchases.
15. **Section 13 600-650 allocation request.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$905,000.00 for various projects: Instruction Furniture & Equipment, \$30,000.00; Instruction Furniture & Equipment-Enid, \$20,000.00; Computers & Networking, \$5,000; Computer Software & Fee, \$20,000.00; Campus Dining Facilities, \$60,000.00; Campus Dining Facilities-Enid, \$25,000.00; Physical Plant & Equipment, \$400,000.00; Physical Plant & Equipment-Enid, \$315,000.00; Dorm Furniture & Equipment, \$20,000.00; Dorm Furniture & Equipment-Enid, \$10,000.00. On the motion of Regent Mendez as seconded by Regent Smith, the Regents approved the Section 13 600-650 allocation request. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
16. **Vote to go into Executive Session.** On the motion of Regent Smith as seconded by Regent Mendez, the Regents voted to go into Executive Session at 2:05 p.m.
17. **Executive Session.** Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, 307(B)(1), for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.
18. **Vote to return to open session.** On the motion of Regent James as seconded by Regent Mendez, the Regents voted to return to open session at 2:36 p.m. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
19. **Discussion and possible action of the employment, hiring, or appointment of the President of Northern Oklahoma College.** On the motion of Regent Mendez as seconded by Regent Smith, the Regents voted to renew Dr. Cheryl Evans contract as President of Northern Oklahoma College for one more year. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.

20. **New Business.** Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda.”
21. **Items for next agenda.**
22. **Announcement of next scheduled meeting; Tuesday, June 19, 2012, 12:30 p.m., Tonkawa.**
23. **Adjournment.** Motion made at 3:05 p.m. for adjournment by Regent James as seconded by Regent Cowan. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.


CHAIR


VICE-CHAIR


SECRETARY


MEMBER


MEMBER