

# NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

## Minutes

Wednesday, May 20, 2015, Tonkawa Campus

**Regents Present:** Chair, Jeffrey Cowan, Linda Brown, Tom Dugger, Keith James, and Lynn Smith.

**Employees Present:** Dr. Cheryl Evans, Dr. Judy Colwell, Larry Dye, Dr. Rick Edgington, Jeremy Hise, Bradley Jennings, Jason Johnson, Ryan Paul, Debbie Quirey, Anita Simpson, Sheri Snyder, Dr. Ed Vineyard, Marjilea Smithheisler, and Sherry Reubell.

1. **Call to order.** Regent Cowan called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Dineo Heilmann, Chair, Fine Arts Division; Brad Matson, Faculty, Fine Arts Division and Director, DMI (Digital Media Institute); Jena Kodesh, Faculty, Fine Arts Division.
3. **Reciting of the Northern Oklahoma College Mission Statement.**  

Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Wednesday, April 29, 2015 meeting were approved on the motion of Regent James as seconded by Regent Smith. Voting aye were Regents Brown, James, Smith, and Cowan. Regent Dugger abstained due to absence at last meeting.

### INFORMATION TO THE BOARD:

5. **Program Showcase.** Dineo Heilmann, Chair of the Fine Arts Division, discussed the division's mission and the many activities going on within the division and introduced two Fine Arts faculty in attendance to highlight activities. Brad Matson, Fine Arts faculty and Director of the Digital Media Institute (DMI), discussed a partnership NOC entered into with Piyush and Lisa Patel to provide a \$1000 annual scholarship. In 1988, MMDC was started by Piyush Patel, and by 2000, NOC had the world's largest media 100 I finish lab and a 16 week program of very intense training. Ms. Jena Kodesh, Fine Arts faculty, discussed participation in the World Creativity Conference. Attendees at the conference engaged in exercises building creativity with Legos and color and shape changing through thought and patterns, as well as sessions on Land Art, Creative Influence, Giving Back, Community Involvement, and Promoting the Arts. Jena also discussed the Tonkawa Arts & Humanities Council activities and fundraisers which donate money back to NOC for scholarships.
6. **Regents Report.**
  - Regent James commended Ryan Paul and Brad Jennings for an awesome job as marshals at 2015 Commencement. The speaker was tremendous and the graduates looked great and neat and polished.
  - Regent Cowan stated that he was impressed with the Retirement Celebration which was a first class job as usual.
7. **Administrative Updates.**
  - Dr. Edgington discussed fall 2015 enrollment which is flat at this time.
  - Ms. Snyder announced the June 20<sup>th</sup> Benefit Golf Tournament and more details will come later.
  - Ms. Simpson briefly discussed the 2016 Budget reductions with NOC's reduction estimated to be between 2-5%.

- Ms. Simpson explained that insurance premiums will be going up and an insurance provider has been chosen; more details will follow shortly.
- Dr. Evans stated that no revolving funds will be cut from NOC's budget.
- Mr. Dye stated that the Tonkawa City Council has approved the resurfacing of Plum Street in the next fiscal year.

8. **President's Update.**

- Dr. Evans is pleased to announce the Dr. Shannon Cunningham has been chosen as the Vice President of the Stillwater Campus. Dr. Cunningham assumes her position July 1, 2015.
- Dr. Evans will be giving a presentation on Northern Oklahoma College's institutional degree completion plan at the State Regent's Committee-of-the Whole meeting in June.
- The Postal Gallery in Stillwater will host Gene Dougherty tomorrow, Thursday, May 21.

9. **Other reports.**

- Resignations/Terminations/New Hires. One fulltime staff was hired and nine employees resigned or retired.

10. **The New Criteria for Accreditation.**

Dr. Judy Colwell reported that our records have been updated in HLC's system to eliminate consortial partnerships with career technology centers as those are being redefined with transfer policy being written by the State Regents.

11. **Housing Committee Update.**

Mr. Johnson stated that as soon as the weather clears, the trusses will go up. He announced that the decking, roofing, and windows are coming soon.

**BOARD ACTION ITEMS:**

12. **2015-2016 Athletic Handbook.**

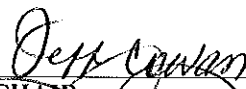

Mr. Hise stated that the graduation rates for student athletes were the only items added. Other key points were added and you will notice them as you go through the handbook. On the motion of Regent Brown as seconded by Regent Dugger, the Regents approved the 2015-2016 Athletic Handbook. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.

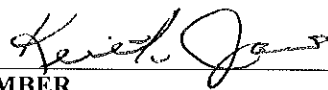
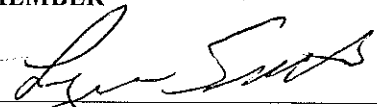
13. **2015-2016 Student Handbook.** Mr. Johnson mentioned that the only changes added were the student travel policy and sidewalk chalking. On the motion of Regent Smith as seconded by Regent James, the Regents approved the 2015-2016 Student Handbook. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.

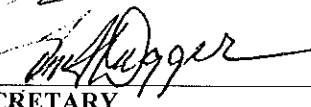
14. **Monthly Financial Report.** Ms. Simpson presented the Monthly Financial Report for April 30, 2015. On the motion of Regent James as seconded by Regent Dugger, the Regents approved the Monthly Financial Report as presented. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.

15. **Monthly Purchases.** Ms. Simpson presented the May 2015 monthly purchases for approval. **Purchases of \$25,000.00 or more** were for Exterior Building Repair-Harmon Science, Everest Admin, Art, Briggs Auditorium, Mabee Center, & Hallie Gantz-Enid, *Mid-Continental Restoration Company, Inc.*, \$554,187.00, Funding source: Capital Funds; Sidewalk Removal & Replacement-Tonkawa, *Rick Scott Construction, Inc.*, \$33,453.00, Funding source: Capital Funds; Chiller Replacement-Easterling Residence Hall-Tonkawa, \$55,000.00, estimate, Funding source: Auxiliary funds; Fixtures for Bookstore Renovation-Tonkawa, \$80,000.00, estimate, Funding source: Auxiliary funds; Plumbing Repairs-Foster Piper Fieldhouse-Tonkawa, \$35,000.00, estimate, Funding source: Capital funds. On the motion of Regent Smith as seconded by Regent James, the Regents approved items #1, 2, 3, 4 & 5. Voting aye were Regents Dugger, James, and Smith. Regents Brown and Cowan abstained from voting on item #2, Sidewalk Removal & Replacement-Tonkawa.

16. **Section 13/New College Fund 600 & 650 Allocation Requests.** Ms. Simpson requested approval of the Section 13 New College 600-650 allocation request for \$40,000.00 for the following projects: Computers & Networking, \$10,000.00; Computers & Networking -Enid, \$20,000.00; Computer Software Fees & Licenses, \$10,000.00. On the motion of Regent Brown as seconded by Regent Dugger, the Regents approved the request for \$40,000.00 as presented. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
17. **Vote to go into Executive Session.** On the motion of Regent Smith as seconded by Regent James, the Regents voted to go into Executive Session at 2:20 p.m. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
18. **Executive Session.** Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, 307(B)(1), for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.
19. **Vote to return to open session.** On the motion of Regent James as seconded by Regent Brown, the Regents voted to return to open session at 3:20 p.m. and no vote was taken. Voting aye were Regents Brown, Dugger, James, Smith and Cowan.
20. **Discussion and possible action of the employment, hiring, or appointment of the President of Northern Oklahoma College.** On the motion of Regent Smith as seconded by Regent Brown, the Regents voted to continue the employment of Dr. Cheryl Evans as President of Northern Oklahoma College. Voting aye were Regents Brown, Dugger, James, Smith and Cowan.
21. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda."
22. **Items for next agenda.** Possible Executive Session.
23. **Announcement of next scheduled meeting:** The next regular scheduled meeting is Wednesday, June 17, 2015, 1:00 p.m., President's Conference room, Tonkawa Campus. Lunch will be served at 12:30 p.m. in the President's Conference room.
24. **Adjournment.** Motion made at 3:35 p.m. to adjourn by Regent Cowan, as seconded by Regent James. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.

  
 CHAIR  
  
 VICE-CHAIR

  
 MEMBER  
  
 MEMBER

  
 SECRETARY

**EXECUTIVE SESSION  
BOARD OF REGENTS  
NORTHERN OKLAHOMA COLLEGE  
MAY 20, 2015  
MINUTES**

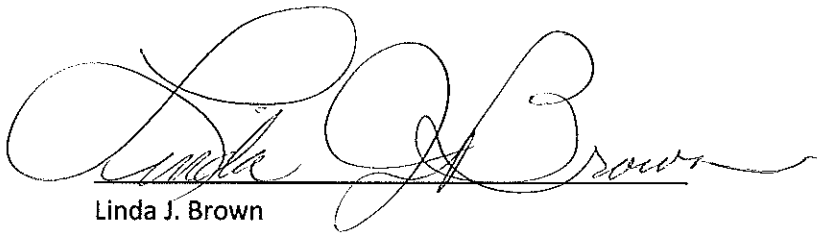
The Board of Regents of Northern Oklahoma College, consisting of Chairman Jeff Cowan, Linda Brown, Tom Dugger, Lynn Smith and Keith James convened an Executive Session on May 20, 2015 to discuss the performance of the President, Dr. Cheryl Evans, as relates to her continued employment at President of Northern Oklahoma College.

Chairman Cowan distributed copies of the 12 surveys returned to him from the 28 surveys distributed previously by Jill Dark. Chairman Cowan had also summarized the results for the Board. Regents reviewed all results and the summary.

Chairman Cowan then asked Dr. Evans to come into the Executive Session. The results of the survey were discussed with Dr. Evans.

No vote was taken during executive session; no consensus was developed; and no other topics were discussed during the Executive Session.

Said minutes are a true and accurate account of the Executive Session held on May 20, 2015.

A handwritten signature in cursive script, appearing to read "Linda J. Brown", written over a horizontal line.

Linda J. Brown  
Vice Chairman  
Board of Regents  
Northern Oklahoma College