

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Tuesday, April 26, 2016, Enid Campus

Regents Present: Vice-Chair Tom Dugger, Jeffrey Cowan, and Keith James. Stan Brownlee joined the meeting at 2:02 p.m.

Regents Absent: Chair Linda Brown – Medical.

Employees Present: Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Jason Johnson, Dr. Shannon Cunningham, Dr. Rick Edgington, Dr. Pamela Stinson, Dr. Ed Vineyard, Larry Dye, Bradley Jennings, Jeremy Hise, and Shannon Mair.

1. **Call to order.** Regent Dugger called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Jesus Izquierdo, Student Representative-Enid; Scott Morris, Jets Women's Basketball Coach; and Todd Ging, Business Division Faculty-Enid.
3. **Reciting of the Northern Oklahoma College Mission Statement.**
Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Wednesday, March 23, 2016, meeting were approved on the motion of Regent Cowan as seconded by Regent James. Voting aye were Regents Cowan, James, and Dugger.

INFORMATION TO THE BOARD:

5. **Program Showcase.**
 - a. **Jets Women's Basketball Team.** Coach Scott Morris has coached Jets women's basketball for 10 years, and the team recently participated in their 4th national tournament. Coach Morris recruits athletes that are able to compete at a national level and have excellent academic skills.
 - b. **Enid Student Representative.** Jesus Izquierdo left Venezuela for the U.S. at sixteen to play basketball. He later came to NOC and has made significant sacrifices to receive a quality education at NOC and to play basketball for the Jets.
 - c. **Faculty Presentation.** Todd Ging, NOC-Enid Business Division shared about his involvement with the AMBUCS Youth Auxiliary. The program allows NOC-Enid students to participate in community service projects. Part of AMBUCS' mission is to provide Amtryke therapeutic cycles to adults and children that are unable to operate a traditional bike.
6. **Regents' Report.**
 - Regent Cowan remarked that this year's lectureship series was particularly unique in that it provided a different perspective on Shakespeare and was especially enjoyable.
 - Regent Cowan inquired about the Chancellor's perspective on state budget issues in regards to higher education. President Evans shared we must keep the long-term importance of our mission in the forefront, and the Chancellor is an incredible advocate for higher education.
 - Regent Dugger reminded Regents to submit their ethics report to the OSRHE by May 31st.


7. **Administrators' Update.**
- Dr. Rick Edgington presented the enrollment report dated April 25, 2016. The Summer 2016 semester begins Monday, June 9. We are currently 13% above last year's headcount and 13% above in credit hours. The Fall 2016 Enrollment Report indicates a 21% increase in overall headcount and a 21% increase in credit hour production. Spring 2016 graduation statistics reflect 490 students applied for graduation in hopes of conferring 509 degrees. The academic year includes Summer 2015, Fall 2015 and 2016 Spring semesters. Expect to confer 824 students and 879 degrees. This information will be reported to the OSRHE.
 - The dates, times, and places of 2016 Commencement ceremonies were shared.
8. **President's Update.**
- This is an extremely busy time of year with celebrations and recognition of achievements, and preparations are underway for commencement.
 - Anticipate higher education budget could be reduced 5 to 15 percent. All supervisors will provide input on possible reductions in their areas.
 - President Evans makes frequent trips to the State Capitol to communicate importance of funding for higher education.
 - Oklahoma Promise Day was April 19th at the State Capitol, and our students enjoyed learning about the legislative process.
 - President Evans attended retirement event for State Regent Ike Glass. He has been a great advocate for our institution. Andy Lester will replace Ike Glass.
 - Regent James leaves the board in June 2016 after serving 20 years. The Governor has appointed Chad Dillingham of Enid to replace Regent James. Chad will be confirmed by the Senate on May 2nd, and he will be sworn in at the July meeting.
 - Regents are invited to a retirement luncheon May 6th, 11:30 to 1:30 in the Renfro Center. Employees retiring are Linda Fiscus, Jackie Johnson, Gerald Konkler, and John Warburton.
9. **Other Reports.**
- a. **Personnel Changes.** Eugene Smith is the new Diversity Officer and Coordinator of International Students and is located on the Stillwater campus. One NOC-Stillwater employee resigned/terminated.
 - b. **Recognize Jets Women's Basketball Team and Coach – National Tournament.** President Evans and Athletic Director Jeremy Hise expressed appreciation for the Jets women's basketball team and Coach Scott Morris for their hard work and victory at the national tournament.
 - c. **Recognize Jets Cheer Team and Coach – National Championship Award.** President Evans and Jeremy Hise expressed appreciation for Jets Coach Josh Quintero and the Jets Cheer team. Team competed in the USA Collegiate National Championship and won large co-ed junior division in San Diego. This is the team's second time to win a national championship.
10. **The New Criteria for Accreditation.** Dr. Pam Stinson reviewed HLC Criterion 2C which is concerned with the board autonomy. The board's priorities will preserve the institution but also considers what areas should be independent. Part 4 concerned the board delegation of day-to-day management to the administration and expects the faculty to be involved in academic matters.
11. **Re-Employment of Full-Time Faculty for Academic FY2016-2017.** Dr. Stinson referenced a memo to President Evans recommending re-employment for the 2016-2017 academic year for the faculty members who are currently employed full-time. Dr. Stinson pointed out the list does not include the four employees retiring in May 2016 or nursing positions that have remained vacant for the past two years. Since this is a personnel matter, the memo was provided as information only.

BOARD ACTIONS:

12. **Northern Management Services Contract.** Ms. Simpson requested approval of the Northern Management Services, Inc. contract dated April 26, 2016. On the motion of Regent James as seconded by Regent Cowan, the Regents approved the Northern Management Services, Inc. contract dated April 26, 2016. Voting aye were Regents Cowan, James and Dugger.
13. **Room and Board Rates.** Ms. Simpson requested approval of the Residence Room and Board Rates for Fall 2016/Spring 2017 Semesters. On the motion of Regent Cowan as seconded by Regent James, the Regents approved Board Rates for Fall 2016/Spring 2017 Semesters. Voting aye were Regents Cowan, James and Dugger.
14. **Increase Rate for Rental Properties.** Ms. Simpson requested approval of the Increase Rate for Rental Properties. On the motion of Regent James as seconded by Regent Cowan, the Regents approved the Increase Rate for Rental Properties. Voting aye were Regents Brownlee, Cowan, James, and Dugger.
15. **Stillwater Facility.** Ms. Simpson requested selection and approval of the architect for the Stillwater academic building. On the motion of Regent Cowan as seconded by Regent Brownlee, the Regents approved StudioArchitecture as the architect for the Stillwater Facility. Voting aye were Regents Brownlee, Cowan, James, and Dugger.
16. **Stillwater Facility.** Ms. Simpson requested approval and selection of the construction manager for the Stillwater Facility. On the motion of Regent Brownlee as seconded by Regent Cowan, the Regents approved Flintco Constructive Solutions as the construction manager for the Stillwater Facility. Voting aye were Regents Brownlee, Cowan, James, and Dugger.
17. **Monthly Financial Report.** Ms. Anita Simpson presented the Monthly Financial Report dated March 31, 2016. On the motion of Regent Brownlee as seconded by Regent James, the Regents approved the Monthly Financial Report. Voting aye were Regents Brownlee, Cowan, James, and Dugger.
18. **Monthly Purchases.** Ms. Simpson presented the April 2016 monthly purchases for approval. **Purchases of \$25,000 or more** were for Central Hall Classroom Media Upgrade – *Video Reality* –\$54,621.00; *Aspen Custome Electronics* – \$59,119.40; *i-2-i* – NO BID; *PEAK Uptime* – NO BID; *Scott Rice* – NO BID; Funding Source: Capital Funds (Sole Source); Boehme and Threlkeld Residence Halls Asbestos Abatement – *Abatement Systems Inc* – \$51,884.00; *Delta Environmental Services Co* – \$60,503.00; *NorthStar Demolition and Remediation Inc* – \$77,402.00; Funding Source: Capital Funds. On the motion of Regent Cowan as seconded by Regent James, the Regents approved the April 2016 Monthly Purchases Report. Voting aye on all items were Regents Brownlee, Cowan, James, and Dugger.
19. **Section 13 600-650 allocation request.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$130,000.00 for various projects: Furniture & Equipment-Tonkawa, \$5,000.00; Computers & Networking-Tonkawa, \$60,000.00; Computer Software Fees & Licenses, \$20,000.00; Purchase of Enid Campus, \$45,000.00. On the motion of Regent James as seconded by Regent Brownlee, the Regents approved the Section 13 600-650 allocation request. Voting aye were Regents Brownlee, Cowan, James, and Dugger.

ROUTINE AND OTHER:

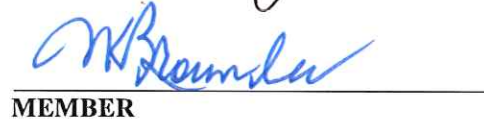
- 20. New Business.
- 21. Items for Next Agenda.
- 22. Announcement of next scheduled meeting: The next regular scheduled meeting is Thursday, May 12, 2016, 1:00 p.m., Tonkawa Campus. Lunch will be served at 12:30 p.m., in the President's Conference room (106B).
- 23. Adjournment. Motion made at 3:03 p.m. to adjourn by Regent Brownlee as seconded by Regent Cowan. Voting aye were Regents Brownlee, Cowan, James and Dugger.


CHAIR


VICE-CHAIR


SECRETARY


MEMBER


MEMBER