

# NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

## Minutes

Wednesday, March 25, 2015, Tonkawa Campus

**Regents Present:** Chair, Jeffrey Cowan, Linda Brown, Tom Dugger, Keith James, and Lynn Smith.

**Employees Present:** Dr. Cheryl Evans, Dr. Judy Colwell, Larry Dye, Dr. Rick Edgington, Jeremy Hise, Jason Johnson, Debbie Quirey, Anita Simpson, Sheri Snyder, Dr. Pam Stinson, Dr. Ed Vineyard, Marjilea Smithheisler, and Sherry Reubell.

1. **Call to order.** Regent Cowan called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Ms. Tracy Emmons, Mathematics Faculty, Boot Camp Models.
3. **Reciting of the Northern Oklahoma College Mission Statement.**  

Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Monday, February 23, 2015 meeting were approved on the motion of Regent James as seconded by Regent Brown. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.

### INFORMATION TO THE BOARD:

5. **Program Showcase.** Ms. Tracy Emmons, Mathematics Faculty, presented information regarding Boot Camp for Mathematics. The pilot Boot Camp was held in Fall 2014, two weeks before school started as an initiative to reduce the number of remedial math courses needed before placement into college-level math. The purpose of Boot Camp is to help students get to the next level course by offering a week of intensive review and then allowing students to retake placement exams. Eight students from Tonkawa, 6 students from Stillwater, and 1 student from Enid enrolled in the pilot program. While all participating students improved scores, the low participation in the initial Boot Camp model will be addressed by moving the course to the first week of the fall semester with students having an opportunity to move up a level in week 2 with higher test scores.
6. **Regents Report.**
  - Regent Dugger stated that he attended the Legislative Reception with Dr. Cheryl Evans, Ms. Sheri Snyder, Kenzie Camp and Ryan Weathers. This was a very nice event and they visited with Legislators but Regent Dugger was very impressed with the young people that attended from NOC.
  - Regent Cowan mentioned that the recent Lectureship was the best one ever and he enjoyed it greatly.
7. **Administrative Updates.**
  - Ms. Quirey announced that the MOU meeting with NOC/OSU went really well and the Remedial and Gen Ed MOU's will be combined into one MOU.
  - Dr. Stinson announced that NOC's Governor's Cup is in the final 8 (against 5 teams from OU, 1 from TU and 1 from UCO). They will compete in the oral presentations on April 11<sup>th</sup> and we'll know the final results on April 16<sup>th</sup> at the banquet. Laura Marshall is the Gov. Cup sponsor.
  - Dr. Edgington announced that enrollment for summer and fall opened Monday. Three hundred twenty enrolled for fall and two hundred eighty one enrolled for summer.

- Mr. Hise advised that the National Baseball ratings came out and NOC Tonkawa rated 12<sup>th</sup> in the nation and NOC Enid was rated 21<sup>st</sup> in the nation. He stated he is very pleased with NOC's rating.
  - Ms. Simpson presented various wayfinding signage designs for the Tonkawa and Enid Campuses to the Regents. Bids will go out in early April for three types of signage which are monument signs, building signs, and traffic signs. The approximate cost of wayfinding signage is approximately \$460,000.00.
8. **President's Update.**
- Dr. Evans was pleased to announce that Dr. Pamela Stinson has been appointed Vice President for Academic Affairs effective July 1, 2015.
  - Dr. Evans stated that the Vice President for the Stillwater Campus position has been advertised and to date there has been 20 applicants. The search committee met Friday in Stillwater.
  - Dr. Evans said the Master Lease for Stillwater will be on the State Regents agenda for April.
  - Dr. Evans mentioned that the partnership with NOC/EPS is complete.
  - NOC will present Complete College America in May.
  - Dr. Evans announced that a Come and Go Retirement Celebration will be May 8<sup>th</sup> from 11:30 a.m. to 1:30 p.m. in the Renfro Center.
9. **Other reports.**
- Resignations/Terminations/New Hires. There was no personnel action.
10. **The New Criteria for Accreditation.**  
Dr. Pam Stinson stated that HLC has added a timeline for implementation for guidelines published in May 2014 on faculty credentials. Those guidelines specified that all faculty teaching classes that are part of a bachelor's degree or that transfer into one will be taught by faculty with a master's degree in their field or a related master's degree with at least 18 graduate hours in the field. The timeline posted this month allows institutions through December 2015 to complete a review of faculty credentials and insure compliance after which time it will be part of assumed practices in all comprehensive visits. NOC has an established review process in place.
11. **Strategic Plan Quarterly Update.** Dr. Pam Stinson presented the Year Two March 2015 Strategic Plan Quarterly Update to the Regents. Dr. Stinson stated that while perhaps the most visible progress in the Strategic Plan is evident with the new dorms on both the Tonkawa and Enid campuses, there were examples of progress in all five goal areas with contributions from employees across the institution.
12. **Housing Committee Update.**  
Mr. Johnson stated that on the Tonkawa Campus the first floor framing is complete and almost ready to pour the second story slab. The masons have completed the elevator shaft and safe room. The problem right now is with the sewage and water issues that the city needs to take care of. Mr. Johnson stated that Enid Campus is behind and the slab is done and the framing is going up soon. The masons have completed the elevator shaft and the safe room is going up. The Enid cafeteria bids are due back April 2<sup>nd</sup>.

**BOARD ACTION ITEMS:**

13. **Residence Hall Naming.** Dr. Evans requested approval to name the new residence halls on Tonkawa and Enid Campuses. NOC naming policy states that before a building can be named after a donor, the donor must provide one-half the cost of the project. Dr. Evans stated that Mavericks for the Tonkawa Campus and Jets for the Enid Campus have been suggested. After much discussion and further explanation, the Regents decided to vote on the Residence Hall Naming. On the motion of Regent Brown as seconded by Regent Smith, the Regents approved the names of Mavericks for Tonkawa Residence Hall and Jets for the Enid Residence Hall. Voting aye were Regents Brown, Dugger, James,

Smith, and Cowan.

14. **Monthly Financial Report.** Ms. Simpson presented the Monthly Financial Report for February 28, 2015. On the motion of Regent Dugger as seconded by Regent Brown, the Regents approved the Monthly Financial Report as presented. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
15. **Monthly Purchases.** Ms. Simpson presented the March 2015 monthly purchases for approval. **Purchases of \$25,000.00 or more** were for Hustler Mower and Attachments-Tonkawa Campus, *Hustler Turf Equipment*, \$29,842.29, State Contract SW190, Funding source: Capital Funds; Option A-Five Replacement Fleet Vehicles Ford Taurus SEL Series, *Thomas Ford*, \$117,390.00; Marshall Chapel Interior Refurbishment, *JMB Concrete*, \$39,750.00, Funding source: Auxiliary Funds; Marshall Chapel Tile Replacement, *Brewer Carpet One*, \$36,095.09, Funding source: Auxiliary Funds; Exterior Wayfinding Signage, Building Entrance Identification, and Everest Administration Interior Signage & Installation, \$460,000.00 Approximate, Funding source: Capital Funds; Building Control System Upgrades Vineyard Library-Administration Building, *Automated Building Systems*, \$25,000.00, Sole source, Funding source: E&G Funds. On the motion of Regent Brown seconded by Regent James, the Regents approved the Monthly Purchases as presented. Voting aye were Regents Brown, James, Smith, and Cowan. Regent Dugger left the room at 2:35 p.m. and returned at 2:40 p.m. and did not vote.
16. **Section 13/New College Fund 600 & 650 Allocation Requests.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of Repair of Educational Facilities, \$15,000.00; Residence Halls: Furniture, Equipment & Renovation, \$15,000.00; Residence Hall: Furniture, Equipment & Renovation-Enid, \$15,000.00; Library Acquisitions, \$20,000.00; Library Acquisitions-Enid, \$20,000.00; Purchase of Enid Campus, \$25,000.00; Construction of Residence Hall-Tonkawa, \$30,000.00; Construction of Residence Hall-Enid, \$30,000.00; Renovation of Campus Buildings-Tonkawa, \$100,000.00; Renovation of Campus Buildings-Enid, \$100,000.00. On the motion of Regent James as seconded by Regent Dugger, the Regents approved the request for \$370,000.00 as presented. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
17. **New Business.** Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda.”
18. **Items for next agenda.**
19. **Announcement of next scheduled meeting:** The next regular scheduled meeting is Wednesday, April 29, 2015, 12:30 p.m., Gantz 102, Enid Campus. Lunch will be served at 12:00 p.m. in Gantz 102.
20. **Adjournment.** Motion made at 2:38 p.m. to adjourn by Regent Smith, as seconded by Regent James. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.

*Jeff Cowan*  
CHAIR  
*Mark Brown*  
VICE-CHAIR

*Lyn Smith*  
MEMBER

*Keith Jamer*  
MEMBER

SECRETARY