

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Monday, February 23, 2015, Tonkawa Campus

Regents Present: Chair, Jeffrey Cowan, Linda Brown, Tom Dugger, Keith James, and Lynn Smith.

Employees Present: Dr. Cheryl Evans, Dr. Judy Colwell, Larry Dye, Dr. Rick Edgington, Jeremy Hise, Bradley Jennings, Jason Johnson, Ryan Paul, Debbie Quirey, Anita Simpson, Sheri Snyder, Dr. Pam Stinson, Dr. Ed Vineyard, Bill Johnson, and Sherry Reubell.

1. **Call to order.** Regent Cowan called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Ms. Suzi Brown, Chair, HPER and Summer McClure, Head Athletic Trainer and Wellness Center Coordinator.
3. **Reciting of the Northern Oklahoma College Mission Statement.**

Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Wednesday, January 21, 2015 meeting were approved on the motion of Regent Dugger as seconded by Regent Brown. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.

INFORMATION TO THE BOARD:

5. **Program Showcase.** Ms. Suzi Brown, Chair of the HPER Division, stated that the goal of HPER was to provide hands-on learning experiences and to promote lifelong healthy habits. HPER currently has 5 full-time faculty and 9 adjunct instructors in Tonkawa and Enid. Students can earn an HPER degree or an HPER degree with an option in Athletic Training. HPER recently expanded the number of First Aid sections offered on each campus, and beginning fall 2015, students taking First Aid will take tests in CPR certification at the end of the semester. Ms. Summer McClure, Head Athletic Trainer and Wellness Center Coordinator in Tonkawa, announced that HPER is exploring the option to add degree options for Certified Personal Trainer and Sports Nutrition Specialist. Currently, there are 85 HPER majors. In the fall 2014 semester, HPER had 40 graduates.
6. **Regents Report.**
 - Regent Smith mentioned that he attended Higher Ed Day at the Capitol and he had some interesting visits with the Representatives and Senators.
 - Regent Cowan shared a newspaper article regarding Higher Education.
 - Regent James commented that he attended a baseball game and the Athletic Director called a student by name in front of the student's parents and they were very pleased that the Athletic Director knew their son's name.
7. **Administrative Updates.**
 - Ms. Simpson stated that the State's hiring freeze did not apply to Higher Education.
 - Ms. Simpson was asked what the budget cut of 5%-7% would do to NOC's budget. A 5% cut would mean around \$200,000.00 and a 7% cut would mean around \$800,000.00. Hopefully, budget cuts will not be that deep.
 - Dr. Edgington discussed the spring 2015 Preliminary Enrollment report indicating an over-all drop which is due in part to 35% being finances.

8. **President's Update.**
 - Dr. Evans was very pleased to announce that she has received confirmation from Senator James Lankford to be Commencement Speaker at this year's graduation.
9. **Other reports.**
 - Resignations/Terminations/New Hires. NOC hired two fulltime employees and six fulltime employees resigned.
10. **The New Criteria for Accreditation.**

Dr. Pam Stinson stated that NOC is currently expanding and refining its assessment program with a fuller look at co-curricular assessment, including a more formal approach to evaluating the effectiveness of student support services. This meets a year two priority in the 2013-2018 Strategic Plan; a draft of the assessment plan will be ready for Regents' review soon.
11. **Housing Committee Update.**

Mr. Johnson stated that steel is going up and the crew is working weekends to stay on schedule. He stated that the temperature has to be above 40 degrees before any concrete can be poured. He further stated that bids for equipment and furniture for the Enid cafeteria will go out March 3rd.

BOARD ACTION ITEMS:

12. **FY2015 Budget Revision.** Ms. Simpson requested approval to revise the FY2015 Educational and General Budget-Part 1. On the motion of Regent Brown as seconded by Regent James, the Regents approved the revision of FY2015 Educational and General Budget-Part 1. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
13. **Transfer of funds from 290 Fund to 295 Fund.** Ms. Simpson requested approval to transfer \$1,500,000.00 from 290 fund to 295 fund for renovation of campus facilities, infrastructure improvements, safety and security additions, wayfinding signage, and technology upgrades in alignment with the Strategic Plan for Northern Oklahoma College. On the motion of Regent Brown as seconded by Regent Dugger, the Regents approved the transfer of funds from 290 fund to 295 fund. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
14. **Monthly Financial Report.** Ms. Simpson presented the Monthly Financial Report for January 31, 2015. On the motion of Regent Dugger as seconded by Regent Smith, the Regents approved the Monthly Financial Report as presented. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
15. **Monthly Purchases.** Ms. Simpson presented the February 2015 monthly purchases for approval. **Purchases of \$25,000.00 or more** were for Hydraulic Paper Cutter-Print Shop, *Xpedx*, \$28,400.00, Emergency, Funding source: Capital funds; Relocation of Radio Tower, \$55,000.00 Estimate, Funding source: Capital funds; Five Replacement Fleet Vehicles, \$125,000.00, Estimate, Funding source: Capital funds; Bell Residence Hall-Roof Replacement, \$25,000.00, Estimate, Funding source: Capital funds. On the motion of Regent Smith as seconded by Regent Brown, the Regents approved the Monthly Purchases as presented. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
16. **Section 13/New College Fund 600 & 650 Allocation Requests.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$600,000.00 for various projects: Instruction Furniture & Equipment, \$70,000.00; Computers & Networking, \$25,000.00; Computers & Networking-Enid, \$15,000.00; Computer Software Fees & Licenses, \$5,000.00; Roof Replacement, \$25,000.00; Campus Dining Facilities, \$5,000.00; Physical Plant & Equipment, \$15,000.00; Office Furniture & Equipment, \$35,000.00; Residence Halls: Furniture, Equipment & Renovation, \$85,000.00; Residence Hall: Furniture, Equipment & Renovation-Enid, \$15,000.00; Library Acquisitions, \$10,000.00; Purchase of Vehicles, \$75,000.00; Purchase of Vehicles, \$50,000.00-Enid; Purchase of

Enid Campus, \$50,000.00; Construction of Residence Hall-Tonkawa, \$60,000.00; Construction of Residence Hall-Enid, \$60,000.00. On the motion of Regent James as seconded by Regent Brown, the Regents approved the request for \$600,000.00 as presented. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.

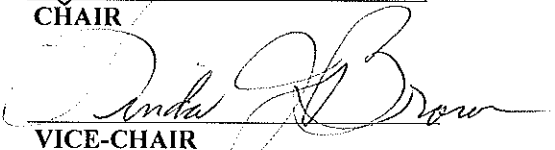
17. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda."
18. **Items for next agenda.**
19. **Announcement of next scheduled meeting:** The next regular scheduled meeting is Wednesday, March 25, 2015, 1:00 p.m., President's Conference room, Tonkawa Campus. Lunch will be served at 12:30 p.m. in the President's Conference room.
20. **Adjournment.** Motion made at 2:38 p.m. to adjourn by Regent Smith, as seconded by Regent James. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.




CHAIR



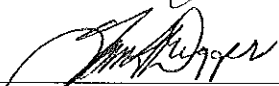
MEMBER



VICE-CHAIR



MEMBER



SECRETARY