

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Thursday, February 23, 2012, Tonkawa Campus

Present: Regents Chair Linda Brown, Jeffrey Cowan, Keith James, Dr. Jesse Mendez, and Lynn Smith.

Absent: Stacy Tiger


Staff present: Dr. Cheryl Evans, Dr. Judy Colwell, Larry Dye, Dr. Rick Edgington, Bill Johnson, Jason Johnson, Mike Machia, Debbie Quirey, Anita Simpson, Sheri Snyder, Dr. Ed Vineyard, and Sherry Reubell.

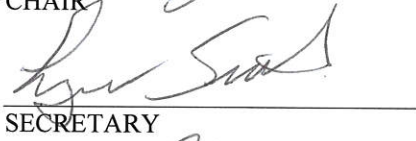
1. **Call to order.** Regent Brown called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. All five Regents were present.
2. **Introduction of visitors and guests.**
3. **Reciting of the Northern Oklahoma College Mission Statement.**

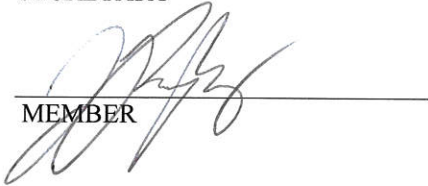
Northern Oklahoma College, a multi-campus learning community, provides high quality, accessible, and affordable educational opportunities and services to allow citizens to develop to the full extent of their abilities, to succeed in a competitive global environment, and to be effective lifelong learners.
4. **Vote to approve minutes.** The minutes of the Wednesday, January 25, 2012, meeting were approved on the motion of Regent Smith as seconded by Regent Cowan. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
5. **Regents Report.** Regent Smith reported that he got a telephone call from the buyers of Clay Hall and they are sending people to Enid to do Phase One study of Clay Hall. Regent Cowan commended Sheri Snyder and her people for doing a great job with the Donor Banquet. Regent Cowan stated that was his first Donor Banquet and he was most impressed with the faculty/staff giving to the Foundation.
6. **Executive staff reports**
 - A. Dr. Judy Colwell, Vice President for Academic Affairs, presented attachment #1. Dr. Colwell had nothing more to add to her report. Regent James expressed his delight that NOC is entering into a partnership with Enid Public Schools that will provide college-level courses at the high school site.
 - B. Dr. Edwin Vineyard, Vice President for the Enid Campus, presented attachment #2. In addition to his report, Dr. Vineyard stated that NOC Enid competed again this year in the *Mind Games* tournament and NOC Enid won over UCO.
 - C. Ms. Debbie Quirey, Associate Vice President of the Stillwater Campus, presented attachment #3. In addition to her report, Ms. Quirey announced that Tammy Davis has been chosen as a DaVinci Fellow for her work with alternative high school and she is so proud for Tammy. Being chosen as a DaVinci Fellow is quite an honor and accomplishment.
 - D. Ms. Anita Simpson, Vice President for Financial Affairs, presented attachment #4. In addition to her report, Ms. Simpson stated that she attended the 2012 Real Property Master Lease Project Hearing at the State Capitol and out of \$202,110,000.00 in projects submitted by fourteen institutions, \$1,825,000.00 was from NOC. Ms. Simpson advised that the Supplemental Retirement Program was offered to eighteen eligible employees with nine employees saying no and one employee accepted the offer.
 - E. Dr. Rick Edgington, Associate Vice President of Enrollment Management, presented attachment #5. Dr. Edgington had nothing more to add to his report.
 - F. Ms. Sheri Snyder, Vice President for Development and Community Relations, presented attachment #6. In addition to her report, Ms. Snyder handed out information on the Mick Weiberg Court naming event which will be held on Thursday, March 1, 2012.

- G. Mr. Mike Machia, Director of Information and Instructional Technology, presented attachment #7. Mr. Machia had nothing more to add to his report.
- H. Mr. Larry Dye, Associate Vice President of Physical Operations, presented attachment #8. In addition to his report, Mr. Dye reported that new roofs continue to be put on the NOC damaged property and the project is nearing completion.
- I. Mr. Jason Johnson, Dean of Students, Tonkawa Campus, presented attachment #9. Mr. Johnson had nothing more to add to his report.
- J. Mrs. Stacy Tiger, Executive Director of University Center at Ponca City, was absent; however, Dr. Evans presented report #10. The University Center continues to be successful. After a much harried start, the Bill to allow the University Center to become its own entity is finally getting support through the House. The Bill will be presented again next week with positive reaction on the Senate side.
7. **President's report.** In addition to her report, Dr. Cheryl Evans expressed her thanks to Larry Dye and his crew for doing a great job on the museum renovation. Dr. Evans also commended Sheri Snyder and her people for doing an excellent job with the Donor Banquet. Dr. Evans advised that one-third of the money has come in for another Endowed Chair and she is very excited about that.
8. **Other reports. Personnel Actions.** Ms. Simpson stated that NOC hired one fulltime employee in Stillwater as of February 23, 2012.
9. **Student-Athlete Handbook.** The Student-Athlete Handbook has all related information in one concise place. Northern coaches looked at other school team policies to compile NOC's Student-Athlete Handbook. On the motion of Regent Smith as seconded by Regent Cowan, the Regents approved the Student-Athlete Handbook. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
10. **Inclement Weather Policy.** On the motion of Regent Mendez as seconded by Regent Smith, the Regents approved the Inclement Weather Policy. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
11. **Amendment to Clay Hall Sales Contract.** On the motion of Regent Smith as seconded by Regent Cowan, the Regents approved the Amendment to Clay Hall Sales Contract. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
12. **Monthly Financial Report.** Ms. Simpson presented the monthly financial report. On the motion of Regent Cowan as seconded by Regent James, the Regents approved the January 2012 financial report. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
13. **Monthly Purchases.** Ms. Simpson presented the monthly purchases for approval. **Purchases of \$5,000.00 or more** for New LED Lighting in A.D. Buck Museum, *Hunzicker Brothers*, \$5,294.00, Funding source: Capital Funds. The lowest bid vendor did not meet specifications. **Purchases for \$10,000.00 or more** for Annual Server Support Renewal, *CDW-G*, \$12,928.90, State contract, Funding source: Capital funds; 2 Polycoms for ITV Studio-University Center, *VuPorts*, \$16,130.00, Sole source, Funding source: E&G funds/UC Budget; Student Passage on NOC@Sea Short-Term Study Abroad Program, *Institute for Shipboard Education*, \$27,490.00, Sole source, Funding source: Auxiliary funds; Replacement of Storm Drain at Failing Baseball Park-Enid, \$85,000.00, approximate, Funding source: ½ Capital funds; ½ City of Enid; Consultant Services-External Evaluation For NSF Grant, *Innovative Educational Consultants*, \$19,800.00, Sole source, Funding source: NSF Grant Funds. On the motion of Regent Mendez as seconded by Regent James, the Regents approved the monthly purchases. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
14. **Section 13 600-650 allocation request.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$65,000.00 for various projects: Instruction Furniture & Equipment, \$20,000.00; Physical Plant & Equipment-Enid, \$45,000.00. On the motion of Regent Smith as seconded by Regent Cowan, the Regents approved the Section 13 600-650 allocation request. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
15. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda."

16. Items for next agenda.
17. Announcement of next scheduled meeting; Thursday, March 15, 2012, 12:30 p.m., Stillwater Campus.
18. Adjournment. Motion made at 2:21 p.m. for adjournment by Regent James as seconded by Regent Smith. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.


CHAIR


SECRETARY


MEMBER


VICE-CHAIR


MEMBER