

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Tuesday, February 19, 2013, Tonkawa Campus

Regents Present: Chair Keith James, Linda Brown, Jeffrey Cowan, Rex Horning and Lynn Smith.

Employees Present: Dr. Cheryl Evans, President; Dr. Judy Colwell, VP for Academic Affairs; Larry Dye, Assoc. VP of Physical Operations; Debbie Quirey, VP of Stillwater Campus; Anita Simpson, VP for Financial Affairs; Sheri Snyder, VP for Development and Community Relations; Dr. Ed Vineyard, VP for Enid Campus; Dr. Mark Edward, VP for Student Affairs; Dr. Pam Stinson, Assoc. VP Academic Affairs; Dr. Rick Edgington, VP for Enrollment Management; Registrar; Bill Johnson, Director, Public Information, Sarah Tucker-Linn, GEAR-UP Coordinator; and Sherry Reubell, Exec. Asst. to the President.

Guest:

1. **Call to order.** Regent James called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and presenters.** Sarah Tucker-Linn, GEAR-UP Coordinator
3. **Reciting of the Northern Oklahoma College Mission Statement.**

Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Tuesday, January 15, 2013, meeting were approved on the motion of Regent Cowan as seconded by Regent Horning. Voting aye were Regents Brown, Cowan, Horning, Smith, and James.
5. **Regents Report.**
 - Regent Brown indicated that she has been reappointed to another 5 year term as Regent for NOC. All present congratulated her on continued service to the college.
6. **Administrative Updates.**
 - Ms. Simpson mentioned that there has been one reply to NOC's offer of early retirement.
 - Mr. Dye stated that there has been a problem with a water issue in the Art Building in Enid for some time. A very large "cavern" was found under the building and stairs which causes a safety issue to students and public. The issue is being corrected.
 - Ms. Snyder announced that 206 guests will be attending the donor banquet.
 - Ms. Simpson further announced that several Human Resources staff attended a health care conference to review the new health care laws.
 - Dr. Rick Edgington reported on Moms 2 College. This is a new educational program to encourage more adults to complete their education.
7. **President's Update.**
 - Dr. Evans stated that Legislation will take a look at safety issues on campus.
 - Dr. Evans discussed the Real Property Master Lease issues.
 - Dr. Evans mentioned that the Enid Campus will be the site for a Tailgate Luncheon on March 13th from 11:00 a.m. to 1:00 p.m. This event is hosted by Hope Outreach for Garfield County young men.
 - Dr. Evans further stated that NOC Tonkawa held a safety drill with cooperation from the Tonkawa Police and the Kay County Sheriff's Department. She expressed appreciation to Jason Johnson for coordinating this activity.
8. **Other reports.**
 - Resignations/Terminations/New Hires. Ms. Simpson stated that NOC had three resignations.
9. **The New Criteria for Accreditation.** Dr. Pamela Stinson, Higher Learning Commission liaison for NOC discussed the High-Impact Educational Practices. She plans to discuss HLC criterion at each monthly meeting.

10. **Strategic Planning Update.** Dr. Pamela Stinson presented the Strategic Plan for 2013-2018. Topics discussed were: Enhance the quality of life for students; Enhance recruitment efforts as well as retention and graduation rates; Cultivate and maintain partnerships to inform and improve academic decisions, enrich student experiences, and support regional workforce needs; Upgrade facilities for quality and efficiency to enhance the student experience; Enhance the quality of life for faculty and staff; and Diversify and Increase Revenue Streams. The final Strategic Plan town hall meeting will be held April 2, 2013, 2:30 p.m. on all three campuses.
11. **GEAR-UP Program.** Sarah Tucker-Linn was introduced as the new GEAR-UP College Liaison. Linn stated that the GEAR-UP program started in 1999 as a way to promote college readiness and access to scholarships. Linn works with four GEAR-UP schools, Woodward, Guymon, Caney Valley and Newkirk. GEAR-UP is designed for students in grades 7-12 to help them prepare for college. Linn helps any student from the GEAR-UP schools to get an overall view of college life. As a part of Linn's position, she helps students and parents understand and fill out the FASFA Financial Aid forms, as well as other college preparation requirements. Linn stated that basically, GEAR-UP is like a College 101.
12. **Final draft of the Core Values, Vision, and Mission Statement.** Dr. Colwell presented the updated Core Values, Vision, and Mission Statement. The updated Mission Statement is as follows: Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and a connected, ever-changing world. On the motion of Regent Smith as seconded by Regent Brown, the Regents approved the updated Core Values, Vision, and Mission Statement. Voting aye were Regents Brown, Cowan, Horning, Smith and James.
13. **Program Modifications.** Dr. Colwell requested program modifications for two of the AAS programs. Dr. Colwell requested approval to change the name of the AAS in Printing Technology to AAS in Graphic Arts. Dr. Colwell also requested approval to delete the Electrical Engineering option from the AAS in Electronics degree program. On the motion of Regent Brown as seconded by Regent Cowan, the Regents approved the program modifications for two of the AAS programs. Voting aye were Regents Brown, Cowan, Horning, Smith, and James.
14. **Concurrent Resolution.** Ms. Simpson requested approval of pursuing a Concurrent Resolution through the Oklahoma Legislature for securing Revenue Bonds to fund the Energy Performance Management Contract for the Tonkawa and Enid Campuses. On the motion of Regent Brown as seconded by Regent Horning, the Regents approved the request. Voting aye were Regents Brown, Cowan, Horning, Smith, and James.
15. **Reimbursement Resolution.** Ms. Simpson presented a request to the Board of Regents to approve the reimbursement of capital or operating funds with Revenue Bond proceeds, short-term financing, or long-term financing alternatives to fund projects in conjunction with the Energy Performance Management Contract for the Tonkawa and Enid Campuses. On the motion of Regent Brown as seconded by Regent Smith, the Regents approved the request. Voting aye were Regents Brown, Cowan, Horning, Smith, and James.
16. **Monthly financial report.** Ms. Simpson presented the January monthly financial report. On the motion of Regent Horning as seconded by Regent Cowan, the Regents approved the January monthly financial report. Voting aye were Regents Brown, Cowan, Horning, Smith, and James.
17. **Monthly purchases.** Ms. Simpson presented the monthly purchases for approval. **Purchases of \$5,000.00 or more** were for Exterior Painting, Enid Administration Building Remodel, *Hoffman Painting*, \$7,692.00, sole source, Funding source: Capital Funds; Replace Projectors in Theatre Classrooms, Cowboy Mall-Stillwater Campus, *ProPresenters*, \$5,356.34, sole source, Funding source: Auxiliary Funds; Change Order, Fiber, Telecom, Infrastructure Upgrade, *Westwind Digital Communication*, \$9,264.25, existing bid, Funding source: Capital funds; Printers & Supplies-All Campuses, *ProVantage*, \$7,748.67, Funding source: Capital funds; Air Unit Motor Replacement-Harold Hall, *Johnson Controls Inc.*, \$5,980.26, emergency, Funding source: Capital funds. **Purchases of \$10,000.00 or more** were for Architectural, Removable Bollards for New Curb & Gutter Construction, *Reliance Foundry*, \$19,350.00, Funding source: Capital funds; Printers and Equipment-All Campuses, *OnX USA, LLC*, \$16,617.05, WSCA State Contract, Funding source: Capital funds; Energy Savings Project-All Campuses, \$1,221,098.00, sole source, *Johnson Controls Inc.*-Pay application #4; Energy Savings Project-All Campuses, \$768,100.00, sole source, *Johnson Controls Inc.* -Pay application #5; Energy Savings Project-All Campuses, \$725, 812.00, sole source, *Johnson Controls Inc.*-Pay application #6; Energy Savings Project-All Campuses, \$806,250.00, sole source, *Johnson Controls Inc.*-Pay application #7;

Energy Savings Project-All Campuses, \$591,741.00, sole source, *Johnson Controls Inc.*-Pay application #8;
Energy Savings Project-All Campuses, \$275,942.00, sole source, *Johnson Controls Inc.*-Pay application #9;
Energy Savings Project-All Campuses, \$65,905.00, sole source, *Johnson Controls Inc.*-Pay application #10;
Energy Savings Project-All Campuses, \$53,569.00, sole source, *Johnson Controls Inc.*-Pay application #11.
On the motion of Regent Brown as seconded by Regent Smith, the Regents approved payment of items 1, 2, &
8. Voting aye were Regents Brown, Cowan, Horning, Smith, and James. A motion was made by Regent
Brown as seconded by Regent Smith to amend payment to include items 9 and 10 as well. Payment will be
made to items 1, 2, 8, 9, and 10. The funding source for items 8, 9, and 10 will be E&G Funds. Voting aye
were Regents Brown, Cowan, Horning, Smith, and James.

18. **Section 13 600-650 allocation request.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$395,000.00 for various projects: Instruction Furniture & Equipment, \$15,000.00; Computers & Networking, \$25,000.00; Computer Software Fees & Licenses, \$5,000.00; Physical Plant & Equipment, \$110,000.00; Physical Plant & Equipment-Enid, \$125,000.00; Renovation of Campus Buildings, \$105,000.00; Office Furniture & Equipment, \$5,000.00; Office Furniture & Equipment-Enid, \$5,000.00. On the motion of Regent Horning as seconded by Regent Brown, the Regents approved the Section 13 600-650 allocation request. Voting aye were Regents Brown, Cowan, Horning, Smith, and James.
19. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda." Discuss retainer of attorney for NOC and competitive pricing.
20. **Announcement of next scheduled meeting.** Wednesday, March 27, 2013, at 1:00 p.m., President's Conference Room, Tonkawa. Lunch will be served at 12:30 p.m.
21. **Items for next agenda.**
22. **Adjournment.** Motion made at 3:14 p.m. for adjournment by Regent Brown as seconded by Regent Smith. Voting aye were Regents Brown, Cowan, Horning Smith, and James.



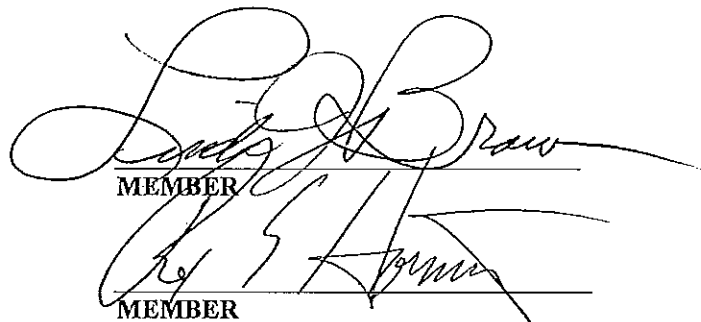
CHAIR



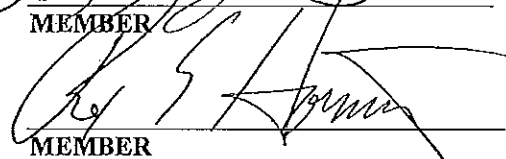
VICE-CHAIR



SECRETARY



MEMBER



MEMBER