

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, February 15, 2017, NOC Tonkawa

Regents Present: Chair Jeffrey Cowan, Linda Brown, Stan Brownlee, Dale Dewitt, and Chad Dillingham.

Employees Present: Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Jason Johnson, Dr. Shannon Cunningham, Dr. Rick Edgington, Dr. Pamela Stinson, Dr. Ed Vineyard, Larry Dye, Marjilea Smithheisler, and Shannon Mair.

1. **Call to order.** Chair Jeffrey Cowan called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Ms. Suzi Brown, HPER Division Chair, and the Honorable Judge Lee Turner, Special District Judge, Eighth Judicial District.
3. **Reciting of the Northern Oklahoma College Mission Statement.**
Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Wednesday, January 18, 2017, meeting were approved on the motion of Regent Brownlee as seconded by Regent Dillingham. Voting aye were Regents Brown, Brownlee, Dewitt, Dillingham, and Cowan.
5. **New Regent Administration of Oath of Office.** Dale Dewitt was sworn in by the Honorable Judge Lee Turner. Mr. Dewitt took the oath to become a regent for Northern Oklahoma College and will serve in an interim capacity until confirmed by the Oklahoma State Senate.

INFORMATION TO THE BOARD

6. **Program Showcase.** Suzi Brown, Chair, Heath, Physical Education and Recreation Division (HPER), provided a division overview, recent activity, growth, and division needs. Degrees offered include A.S. degrees in Health, Physical Education and Recreation; Health, Physical Education and Recreation with option in Athletic Training; and Health, Physical Education and Recreation with option in Physical Training. The division has 5 fulltime faculty and 7 adjunct faculty members. The division formed a HPER Advisory Committee, and held their first meeting on November 2, 2016. Students declaring majors in either HPE&R or Athletic Training have increased since 2013; however, graduation numbers have decreased. Many students declare this major before understanding the time and commitment involved; therefore, many degree-seeking students go on to other majors. The Personal Training program was approved this year, and there is potential for additional programs to be added in the future such as sports nutrition or sports management. The division is currently updating transfer agreements with NWOSU and OSU and trying to get as many classes to transfer for program classes as possible. HPER fulltime faculty represent a combined 51 years of experience. New equipment for the HPER program is very expensive; however, there is the potential to obtain additional athletic equipment if OSU reassigns it to NOC. Division needs include free weights, cable machines, YMCA type equipment, and a wellness center. There is a potential scholarship on the horizon.

7. **Regents' Comments.**

- Regent Brown shared NOC was well represented by our PLC students at the State Capitol on Higher Ed Day, and Ms. Sheri Snyder did a great job coordinating NOC's participation.
- Regent Brown commented how impressive it is for the NOC Foundation to have almost \$9 million in net assets and asked if NOC has ever made comparisons with other college foundations. Ms. Snyder shared that comparisons have not been made, but it is something that she can look into.
- Regent Brown praised the amazing efforts of Dr. Shannon Cunningham, Dr. Rick Edgington, and members of NOC-Gateway's main office staff who served 979 students the first three days of the spring semester.
- Regent Cowan inquired about the current occupancy of NOC residence halls. Jason Johnson reported current occupancy rates of 65 percent for Enid and 70-75 percent for Tonkawa. The beginning of the fall semester has the largest occupancy rate. There is some attrition during the Christmas Break, and spring occupancy rates are traditionally lower.

8. **Administrators' Updates.**

- Dr. Ed Vineyard shared Viviana Madrid from Hennessey High School and a student in the Enid Upward Bound Program recently received a QuestBridge National College Match full, four-year scholarship to The University of Chicago. The scholarship is valued at more than \$200,000 and includes tuition and fees, room and board, books and supplies, and travel expenses. Viviana earned this prestigious scholarship with the help of her 32 ACT score and a GPA in excess of 4.0. She plans to study either psychology or history.
- Ms. Anita Simpson reviewed the Campus Master Plan FY2018-FY2025. The Campus Master Plan was originally submitted to the Regents in June 2016 and it lists potential projects, order of importance, FY2017 project amount, and different funding sources.

9. **President's Update.**

- Dr. Evans welcomed Regent Dale Dewitt and expressed appreciation for him being on the board.
- Dr. Evans thanked Regent Linda Brown for joining NOC at the Oklahoma State Capitol on Higher Ed Day.

10. **Other Reports.**

- a. ***Personnel Changes.*** Ms. Simpson reported 3 new hires since the January meeting, and 1 employee resigned or was terminated.
- b. ***Stillwater Facility Update.*** Dr. Evans reported that progress continues on the new Stillwater Facility. Plans are underway for a groundbreaking ceremony, and Regents received invitations to the ceremony scheduled for March 22 at 11 a.m. Meetings are held every other week with OSU's Long Range Facilities Planning group. This group has been incredibly helpful in moving the project forward. Ms. Anita Simpson also reported dates of various bid meetings for the project. Target date for completing the Stillwater facility is Fall 2018.
- c. Dr. Evans announced that Carl and Mikki Renfro wrote a check to endow a scholarship for single parents.

11. **The New Criteria for Accreditation.** Dr. Stinson shared an overview of the Higher Learning Commission (HLC) and how it relates and impacts NOC's institutional accreditation. NOC's accreditation allows NOC to offer financial aid. She also reviewed HLC's Criterion 4A: Teaching and Learning Evaluation and Improvement. The institution demonstrates responsibility for the quality of its educational programs, learning environments, and support services, and it evaluates their effectiveness for student learning through processes designed to promote continuous improvement. NOC demonstrates this through program reviews every five years, use of the state transfer matrix, how we transfer credit, and how we accept transfer credit.


12. **Institutional Scholarship Program Update.** Sheri Snyder shared an update on NOC's scholarship program. The Task Force Committee was charged with reviewing existing policies and awards. Due to budget cuts, several scholarships were eliminated, reduced and/or reallocated dollars.


BOARD ACTION

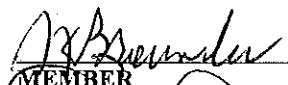
13. **Consider naming opportunity.** Dr. Cheryl Evans asked the board to consider renaming the west dining room/Magnolia Room in the Memorial Student Union the Glass Room after former Oklahoma State Regent Marlin "Ike" Glass, Jr. who served as an OSRHE during the years 1997-2016. On the motion of Regent Dillingham as seconded by Regent Brown, the Regents approved renaming the room the Glass Room. Voting aye were Regents Brown, Brownlee, Dewitt, Dillingham, and Cowan.
14. **Concurrent Enrollment Fees.** Ms. Anita Simpson asked the board to consider approval of modifications to concurrent enrollment fees for high school concurrent students taking on-campus courses at NOC/OSU Gateway. On the motion of Regent Brown as seconded by Regent Brownlee, the Regents voted to approve the modifications to Concurrent Enrollment Fees as presented. Voting aye were Regents Brown, Brownlee, Dewitt, Dillingham, and Cowan.
15. **Resolution on Campus Safety.** Dr. Evans presented the annual Resolution on Campus Safety opposing weapons on campus. All Oklahoma colleges and universities are in agreement to oppose guns on school campuses. On the motion of Regent Brown as seconded by Regent Dewitt, the Regents voted to approve the Resolution on Campus Safety. Voting aye were Regents Brown, Brownlee, Dewitt, Dillingham, and Cowan.
16. **Monthly Financial Report.** Ms. Simpson presented for approval monthly financial reports dated January 31, 2017. On the motion of Regent Dillingham as seconded by Regent Brownlee, the Regents voted to approve January monthly financial reports. Voting aye were Regents Brown, Brownlee, Dewitt, Dillingham, and Cowan.
17. **Monthly Purchases.** Ms. Simpson reported February 2017 purchases for approval. **Purchases of \$25,000 or more** were for the following: (#I.) Mail Machine and Folder Inserter-Mailroom & Print Shop – *MailFinance, Inc.* – \$3,760.38/month for 60 months; Funding Source: Auxiliary (Sole Source – State Contract #ITSW1008); (#II) Renovation of Library-Administration Building-NASNTI Cultural Engagement Center – Estimate \$425,000.00; Funding Source: Title III NASNTI Grant; (#III) Baseball/Softball Scoreboard with Wired/Wireless Connectivity-Tonkawa – Estimate \$28,000.00; Funding Source: Capital and Private Funds. On the motion of Regent Brownlee as seconded by Regent Brown, the Regents voted to approve February 2017 purchases. Voting aye were Regents Brown, Brownlee, Dewitt, Dillingham, and Cowan.
18. **Monthly Allocation Requests.** Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests of \$1,520,000.00 for the following projects: Purchase of Enid Campus – \$20,000.00 and Classroom Building-Stillwater – \$1,500,000.00. On the motion of Regent Dillingham as seconded by Regent Brown, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation requests. Voting aye were Regents Brown, Brownlee, Dewitt, Dillingham, and Cowan.


ROUTINE AND OTHER


19. Items for next agenda. No items were noted.
20. Announcement of next scheduled meeting: The next regular scheduled meeting is scheduled for Wednesday, March 22, 2017, at 1:00 p.m., 1118 W. Hall of Fame, Cowboy Mall Room 175, Stillwater. Lunch will be served at 12:30 p.m. or immediately following the Stillwater Groundbreaking Ceremony.
21. Adjournment. Motion made at 2:48 p.m. to adjourn by Regent Brown as seconded by Regent Brownlee. Voting aye were Regents Brown, Brownlee, Dewitt, Dillingham, and Cowan.


CHAIR


VICE CHAIR


MEMBER


MEMBER


SECRETARY