

**NOC Behavioral Sciences Advisory Board**  
**Meeting Minutes**  
**November 28, 2018**

The Behavioral Sciences Advisory Board meeting was held in the Rodgers Room on the NOC Campus in Tonkawa, Oklahoma, at 12:00 pm. Board members present were Jody Burch, Karol Daniel, Jayme Evans, Krystal Lawson, and Jennifer Pribble. NOC members present were Dr. Cheryl Evans, Dr. Pam Stinson, Dr. Rae Ann Kruse, Darrell Frost, Dr. March Howard, and Dr. Alyce Webb.

After lunch, Dr. Evans welcomed the committee and gave an overview of Northern Oklahoma College. Darrell Frost followed with introductions and a Social Sciences department report.

Dr. Howard led the discussion.

1. Board members expressed the benefits of creating an Introduction to Social Work course.
  - The goal of this course should be defining what social work is, gaining exposure to various careers within the field, and managing expectations of what the work will entail in a real life, daily basis.
  - Justification: Course is required for a social work degree, and holders of social work degrees earn 10% more at DHS. Board member believed OSU does not have such a course, but OU and NWOSU do. NWOSU's course is a 2000 level course, and required 20 hours of service learning in association with coursework.
  - Suggested Text: Ritter and Vakalahi, *101 Careers in Social Work* (2014).
  - Suggested Topics: Defining 'social work.' Applied topics from psychology and sociology. Confidentiality. Boundary issues. Finding community resources. Various careers within the field of social work.
  - Suggestions for ways to gain exposure to the jobs:
    - Shadowing: Spend a day with school counsellor, at mental health clinic, or at DHS.
    - Volunteering: Organize a clothes closet, work at food bank, work at programs of various institutions.
    - Case studies: Home visits, balancing a paycheck with average pay, how to document and complete paperwork, etc.
    - Guest Speakers: Class visits from professionals in the field. Speakers should discuss the worst and best things they have experienced, how they spend their "average" day and what activities take up most of their time, and the different positions at each type of institution.
    - Edwin Fair has an eight-hour orientation training.
    - Attend or work at Ponca City Community Meeting, held at 9:30 am the first Wednesday of every month. This meeting is a way to find community resources, as representatives of many churches, charities, and agencies attend and discuss what is going on that month, beneficial classes being offered, and job opportunities. Student workers could be greeters, hand out materials, make a master calendar of events, etc.
2. Board members expressed a need for students to demonstrate APA writing skills.
  - This could be in a Composition I course dedicated to APA, a Methodology and Research course, or simply through repeated exposure in other Social Sciences courses.

Dr. Pam Stinson thanked the members for their continued support and closed the meeting at 1:30pm.

### Thoughts and Observations

- a. Create a "Job Tree" in social sciences that lead back to specific schools (NOC, OSU, OU, regionals) and the degrees available at each institution. Advisement tool.
- b. Create a 100 jobs in \_\_\_\_\_ (psychology, sociology, social work, criminal justice)
- c. Monthly meetings held in various counties (Kay, Payne, etc). "Community Team Meeting"  
Where different agencies get together to share resources and events. Potential task/assignment for students in various classes, internship/volunteer opportunities, learning experience for students.