

# NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

## Minutes

Wednesday, January 25, 2012, Tonkawa Campus

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**Present:** Regents Chair Linda Brown, Jeffrey Cowan, Keith James, Dr. Jesse Mendez, and Lynn Smith.

**Absent:**

**Staff present:** Dr. Cheryl Evans, Dr. Judy Colwell, Larry Dye, Dr. Rick Edgington, Bill Johnson, Jason Johnson, Mike Machia, Debbie Quirey, Anita Simpson, Sheri Snyder, Stacy Tiger, Dr. Ed Vineyard, and Sherry Reubell.

1. **Call to order.** Regent Brown called the meeting to order at 1:04 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. All five Regents were present.

2. **Introduction of visitors and guests.**

3. **Reciting of the Northern Oklahoma College Mission Statement.**

Northern Oklahoma College, a multi-campus learning community, provides high quality, accessible, and affordable educational opportunities and services to allow citizens to develop to the full extent of their abilities, to succeed in a competitive global environment, and to be effective lifelong learners.

4. **Vote to approve minutes.** The minutes of the Thursday, December 15, 2011, meeting were approved on the motion of Regent James as seconded by Regent Mendez. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.

5. **Regents Report.** Regent Smith reported the buyers of Clay Hall sent people from Kansas City to Enid and they took covers off windows, took pictures, and put the covers back on windows, at their expense. He advised the initial floor plans are complete. One thing left to do is designate Clay Hall as a Historical Building. Closing should be around July 1, 2012 with construction beginning very shortly after closing. Clay Hall should be ready for occupancy March, 2013. Regent James stated that he attended the Skeltur basketball tournament and approximately 1,500 people were in attendance. He stated that Raydon Leaton and others did a great job handling things. The parking lots were very well lit and he heard many compliments about Northern. Regent Smith also complimented NOC for handling the large attendance at a benefit concert in Briggs Auditorium. He mentioned there was no place to park and people had to park wherever they could find a place. He was really impressed and surprised. Regent Cowan advised he attended his first Legislative Tour with Chancellor Johnson and his staff. He really enjoyed Chancellor Johnson's eloquent strong message and the speech was very interesting.

6. **Executive staff reports**

A. Dr. Judy Colwell, Vice President for Academic Affairs, presented attachment #1. In addition to her report, Dr. Colwell advised that NOC just received notification from the Higher Learning Commission that they have officially confirmed the new University Center site as an additional location for Northern.

B. Dr. Edwin Vineyard, Vice President for the Enid Campus, presented attachment #2. In addition to his report, Dr. Vineyard thanked Mike Machia and the NOC IT Department for being on hand and making the venues on campus work well.

C. Ms. Debbie Quirey, Associate Vice President of the Stillwater Campus, presented attachment #3. In addition to her report, Ms. Quirey handed out a Summary of Federal Student Aid Changes in FY 2012 Budget Bill, which goes into effect July 1, 2012. This information was prepared by the Council of Student Affairs (COSA). Many changes are coming and we will just have to wait and see how the changes impact NOC and NOC/Gateway.

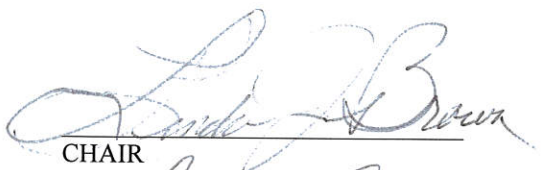
D. Ms. Anita Simpson, Vice President for Financial Affairs, presented attachment #4. In addition to her report, Ms. Simpson stated that a new program called Distributed Purchasing will be given a test run on Friday, January 27. The new program will allow NOC to process checks electronically to vendors. Ms. Simpson mentioned they submitted another round of warrant intercepts and \$8,000.00 came in.



- E. Dr. Rick Edgington, Associate Vice President of Enrollment Management, presented attachment #5. Dr. Edgington had nothing more to add to his report.
- F. Ms. Sheri Snyder, Vice President for Development and Community Relations, presented attachment #6. In addition to her report, Ms. Snyder handed out foundation cards & invitations to several events being planned for the near future and she invited everyone to attend as many as they could.
- G. Mr. Mike Machia, Director of Information and Instructional Technology, presented attachment #7. Mr. Machia had nothing more to add to his report.
- H. Mr. Larry Dye, Associate Vice President of Physical Operations, presented attachment #8. In addition to his report, Mr. Dye advised he met with Enid City officials regarding the storm water line that dumps on to the baseball field in Enid. The city added more lines but they are not sufficient to handle the water on NOC's campus. Mr. Dye stated that there is no signed agreement with NOC and the City of Enid for storm water lines. He really would like something done to correct this problem before the NCAA Regionals May 1 and the World Series May 10.
- I. Mr. Jason Johnson, Dean of Students, Tonkawa Campus, presented attachment #9. Mr. Johnson had nothing more to add to his report.
- J. Mrs. Stacy Tiger, Executive Director of University Center at Ponca City, presented report #10. Ms. Tiger stated that the enrollment at the University Center has doubled since the new building has opened. She suspects this is probably due to the fact that colleges are sending more instructors to the UC and not just through ITV. Ms. Tiger stated that a bill was filed last week by Representative Dale DeWitt, Representative Vaughan, and Representative Denny being the authors on the House side and Senator Fields is the author on the Senate side for the UC to have its own gubernatorial board of trustees. Ms. Tiger and Dr. Evans felt an amendment needed to be filed for protection of Northern and Kay County stating that NOC would be the primary provider of the general education course work at the UC. The physical agent for the University Center would be the Oklahoma State Regents for Higher Education at no charge. Should the bill not pass, the University Center will still ask that the State Regents be the physical agency for the UC. Ms. Tiger and Dr. Evans both feel like there needs to be more formality to our relationship. We've had a great gentleman's agreement and hand shake and we feel we need an MOU between NOC and the UC event boards and advisory boards. Regent James commented that he appreciates Ms. Tiger's comments and he appreciates her. Regent James advised that he has been a Board of Regent member for NOC for 16 years and he wants nothing but the best for Northern Oklahoma College. He further commented that it is paramount the amendment be included with the bill. Regent James has seen what can and has been done when amendments are not included and people get involved when they shouldn't be. Regent James agrees with the bill as long as the amendment is added. This is imperative that the amendment is filed. Regent James stated that we need to make sure our representatives get the amendment filed. He further stressed that we (NOC and the UC) are not in competition and he's glad the University Center is ready to fly on its own. Here we are setting 12 miles apart. When we went to Stillwater, we get along with OSU. When we went to Enid, we get along with Northwestern and it is of the utmost importance that we both realize our entities and not in competition. We're in the business of educating Kay County and the surrounding counties. Regent James feels very strongly that this wording, or similar wording, be in the MOU.
7. **President's report.** In addition to her report, Dr. Cheryl Evans expressed her thanks to the Regents and staff for attending the Chancellor's visit to NOC. Dr. Evans stated that NOC is on our way to our third endowed chair at NOC.
8. **Other reports. Personnel Actions.** Ms. Simpson stated that NOC had two resignations/terminations and four fulltime employee new hires.
9. **FY2013 Academic Service Fees.** On the motion of Regent Cowan as seconded by Regent Smith, the Regents approved the FY2013 Academic Service Fees. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
10. **Memorandum of Understanding between NOC and Aviator's Wing Pilot Center.** On the motion of Regent Smith as seconded by Regent Mendez, the Regents approved the Memorandum of Understanding between NOC and Aviator's Wing Pilot Center. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.



11. **Gaining Early Awareness and Readiness for Undergraduate Program (GEAR UP) Memorandum of Understanding between NOC and the Oklahoma State Regents for Higher Education.** On the motion of Regent Mendez as seconded by Regent James, the Regents approved the Gaining Early Awareness and Readiness for Undergraduate Program (GEAR UP) Memorandum of Understanding between NOC and the Oklahoma State Regents for Higher Education. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
12. **Master Lease Equipment Project.** On the motion of Regent Cowan as seconded by Regent Mendez, the Regents approved the Master Lease Equipment Project. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
13. **Monthly Financial Report.** Ms. Simpson presented the monthly financial report. On the motion of Regent James as seconded by Regent Smith, the Regents approved the December 2011 financial report. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
14. **Monthly Purchases.** Ms. Simpson presented the monthly purchases for approval. **Purchases of \$5,000.00 or more** for Platform W/Stairs & Railing for Gantz Center-Enid, \$5,004.00, sole source, *Wenger Corporation*, Funding source: auxiliary funds; Network Cabling for Dorms and Gymnasium-Enid, *Westwind Digital Communications*, \$8,762.40, Funding source: auxiliary funds; Replacement Projectors for ITV Classes Renfro 112 & 115; Wilkin 302, *SKC Communications*, \$8,052.17, sole source, Funding source: capital funds; Billboard advertising (2 Year Contract), *Stellar Outdoor Media*, \$9,974.40, sole source, Funding source: E & G funds; Wireless Headset Communication Equipment for Use at Campus Events, *B & H Photo Video Pro Audio*, \$5,313.88, Funding source: capital funds; Laptop Replacements for Faculty, *CDW-G*, \$9,740.40, Funding source: capital fund. **Purchases for \$10,000.00 or more** for Science 107 ITV Upgrade, \$62,169.18, state contract, *SKC Communication Products*, Funding source; capital funds; Assessment Progress Nursing Students, *ATI*, \$20,292.00, sole source, Funding source: auxiliary funds; Nursing Student Books, *ATI*, \$12,688.00, sole source, funding source: auxiliary funds. On the motion of Regent James as seconded by Regent Mendez, the Regents approved the monthly purchases. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
15. **Section 13 600-650 allocation request.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$140,000.00 for various projects: Instruction Furniture & Equipment, \$80,000.00; Instruction Furniture & Equipment-Enid, \$10,000.00; Computers & Networking, \$20,000.00; Roof Replacement, \$5,000.00; Physical Plant & Equipment, \$25,000.00. On the motion of Regent Smith as seconded by Regent Cowan, the Regents approved the Section 13 600-650 allocation request. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.
16. **Naming & Dedication of College Facility.** On the motion of Regent Smith as seconded by Regent James, the Regents approved naming and dedicating the NOC gym floor as the Mick Weiberg Court. Voting aye were Regents Cowan, James, Mendez, Smith and Brown. The dedication will be held immediately after the Lady Mavs last home game on Thursday, March 1, 2012. A reception at the Renfro Center will precede the game from 5:00 p.m. – 6:00 p.m.
17. **New Business.** Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda.”
18. **Items for next agenda.** .
19. **Announcement of next scheduled meeting; Thursday, February 23, 2012 , 12:30 p.m., Tonkawa Campus.**
20. **Adjournment.** Motion made at 3:35 p.m. for adjournment by Regent James as seconded by Regent Smith. Voting aye were Regents Cowan, James, Mendez, Smith and Brown.



CHAIR



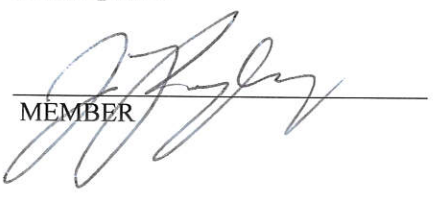
VICE-CHAIR



SECRETARY



MEMBER



MEMBER