

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, January 18, 2017, NOC Tonkawa

Regents Present: Chair Jeffrey Cowan, Linda Brown, Stan Brownlee, and Chad Dillingham.

Employees Present: Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Jason Johnson, Dr. Shannon Cunningham, Dr. Rick Edgington, Dr. Pamela Stinson, Dr. Ed Vineyard, Larry Dye, Marjilea Smithheisler, and Shannon Mair.

1. **Call to order.** Chair Jeffrey Cowan called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Cammie Fast, Chair of Nursing Division.
3. **Reciting of the Northern Oklahoma College Mission Statement.**
Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Wednesday, December 14, 2016, meeting were approved on the motion of Regent Dillingham as seconded by Regent Brownlee. Voting aye were Regents Brown, Brownlee, Dillingham, and Cowan.

INFORMATION TO THE BOARD

5. **Program Showcase.** Cammie Fast, Chair, Nursing Division, reported on the division's recent activity and growth. In September 2016, NOC nursing students took part in Missouri Hope, a disaster training exercise in Maryville, Missouri. The Humanitarian Service and Education Consortium hosted the disaster training exercise that develops humanitarian service and education along with state and federal disaster management programs for students, community members, and emergency responders. Participants train in various exercises including emergency operations center, mass casualty, disaster medical operations, overwater rescue, high angle rescue, and nighttime search and rescue. Students were actively engaged in the exercise, and it proved to be a valuable learning experience for all involved. In addition to students, numerous outside agencies provided personnel and resources to the disaster exercise (American Red Cross, fire and EMS crews, public safety dispatch, mass casualty response squad, and an area hospital). Ms. Fast reported there continues to be increased interest in the NOC Nursing program; however, an estimated 150 applicants are turned away each year due to lack of faculty available to teach, classroom availability, and limited hands-on learning opportunities in hospitals, etc.
6. **Regents' Comments.** Regent Brownlee shared about the Legislative Tour with the Chancellor at NWOSU on January 11, 2017, and the growing concern about budget cuts to higher education. He stressed the importance of NOC being available to students who cannot afford an education from a 4-year institution. The Legislative Tour was an opportunity to visit one-on-one with Oklahoma legislators about the 2017 Higher Education Legislative Agenda. Regent Dillingham stressed the importance of our legislators hearing our story and the true impact budget cuts have on our regional

colleges. It becomes personal when they hear about unmet needs of our faculty and students and how difficult it is to grow programs without adequate funding.

7. **Administrators' Updates.** Dr. Rick Edgington presented the Spring 2017 Preliminary Enrollment Report dated January 19, 2017. Current 2017 enrollment is 7 percent lower than 2016. Dr. Edgington explained that as of January 19, 2016, we had already stopped enrollment for the Spring 2016 semester. Dr. Edgington reported students are continuing to enroll as of the current report. Retention efforts are underway, and recent retention efforts for NOC Enid contributed to an increase in enrollment since the December report.
8. **President's Update.**
 - Dr. Evans reported students returned to school this week, and the spring semester is off to a great start.
 - Dr. Evans thanked those Regents who attended the Legislative Tour with the Chancellor on January 11, 2017. She emphasized the importance of sharing our message about the need for increased funding and the benefits of higher education to Oklahoma. She shared that Devery Youngblood, CEO of Oklahoma Tomorrow, is speaking out about the current budget situation and concern that it will cripple tomorrow's economy. Funding for higher education is critical to having an educated work force in Oklahoma.
 - Governor Fallin appointed Dale Dewitt as a regent for NOC. The date of Dewitt's swearing in ceremony is pending; however, he will begin serving in an interim capacity until the Senate confirmation.
 - Progress continues on the Memorial Student Union project.
9. **Other Reports.**
 - a. ***Personnel Changes.*** Ms. Simpson reported 1 new hire since the December meeting, and 2 employees resigned or were terminated.
 - b. ***Stillwater Facility Update.*** Dr. Evans reported that progress continues on the new Stillwater Facility, and plans are underway for a groundbreaking ceremony on March 22. Dr. Pam Stinson shared information about the new Stillwater building's classrooms and capacity compared to the current building capacity.
10. **The New Criteria for Accreditation.** Dr. Stinson reviewed the Higher Learning Commission's Criterion 3E: The institution fulfills the claims it makes for an enriched educational environment.

BOARD ACTION


11. **Board of Regents Meeting Time Change.** Dr. Evans requested board approval to change the Board of Regents meeting on April 18, 2017 in Enid to breakfast at 8:00 a.m. followed by meeting at 8:30 a.m. On the motion of Regent Brown as seconded by Regent Dillingham, the Regents voted to approve the time changes. Voting aye were Regents Brown, Brownlee, Dillingham, and Cowan.
12. **FY2018 Academic Service Fee Requests.** Ms. Simpson reviewed the FY2018 Academic Service Fee Requests and requested the board's approval of the request. There was a brief discussion concerning the timing of fee increases and the additional financial burden placed on students. On the motion of Regent Brownlee as seconded by Regent Brown, the Regents voted to approve the FY2018 Academic Service Fee Requests as presented. Voting aye were Regents Brown, Brownlee, Dillingham, and Cowan.
13. **Master Lease Real Property Projects.** Ms. Simpson submitted OSRHE's report for Potential Capital Projects for Real Property Master Lease Program for NOC for the Calendar Year 2017. On the motion of Regent Dillingham as seconded by Regent Brown, the Regents voted to approve the

Master Lease Real Property Projects for NOC for Calendar Year 2017. Voting aye were Regents Brown, Brownlee, Dillingham, and Cowan.

14. **Monthly Financial Report.** Ms. Simpson presented for approval monthly financial reports dated December 31, 2016. On the motion of Regent Brown as seconded by Regent Brownlee, the Regents voted to approve December monthly financial reports. Voting aye were Regents Brown, Brownlee, Dillingham, and Cowan.
15. **Monthly Purchases.** Ms. Simpson reported January 2017 purchases for approval. **Purchases of \$25,000 or more** were for the following: (#1.) Mavericks Cafeteria Furniture-Tables and Chairs – *Office Interiors* – \$40,925.82; Funding Source: Capital Funds (OU CONTRACT #R-16000-16). On the motion of Regent Dillingham as seconded by Regent Brownlee, the Regents voted to approve January 2017 purchases. Voting aye were Regents Brown, Brownlee, Dillingham, and Cowan.
16. **Monthly Allocation Requests.** Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests of \$45,000.00 for the following projects: Computer Software Fees & Licenses – \$20,000.00; Campus Site Development & Physical Plant-Tonkawa – \$5,000.00; and Purchase of Enid Campus – \$20,000.00. On the motion of Regent Dillingham as seconded by Regent Brownlee, the Regents voted to approve the Section 13/New College Fund 600-650 allocation request. Voting aye were Regents Brown, Brownlee, Dillingham, and Cowan.

ROUTINE AND OTHER

17. **Items for next agenda.** Regent Dillingham requested a project priority list be available at the February meeting.
18. **Announcement of next scheduled meeting:** The next regular scheduled meeting is scheduled for Wednesday, February 15, 2017, at 1:00 p.m. in the President's Large Conference Room 106B, Vineyard Library Administration Building in Tonkawa. Lunch will be served at 12:30 p.m.
19. **Adjournment.** Motion made at 2:54 p.m. to adjourn by Regent Brown as seconded by Regent Brownlee. Voting aye were Regents Brown, Brownlee, Dillingham, and Cowan.

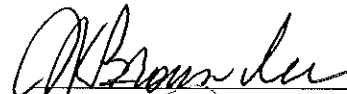


CHAIR

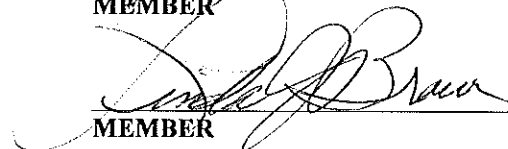
VICE CHAIR



SECRETARY



MEMBER



MEMBER