

# NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

## Minutes

November 19, 2008

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**Present:** Chair Keith James, Regents Linda Brown, Richard Detten, Lynn Smith, and Jesse Mendez

**Absent:**

**Staff present:** Dr. Roger Stacy, President, Judy Colwell, Mick Weiberg, Dr. Ed Vineyard, Anita Simpson, Sheri Snyder, Debbie Quirey, Larry Dye, Dr. Rick Edgington, Mike Machia, Bill Johnson, and Sherry Reubell

Chair Keith James called the meeting to order at 3:05 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.

1. **Reciting of the Northern Oklahoma College Mission Statement.**
2. **Vote to approve minutes.** The minutes of the October 23, 2008, meeting were approved on the motion of Regent Mendez and seconded by Regent Smith. Voting aye were Regents Brown, Detten, Mendez, Smith, and James.
3. **Executive Session.** Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, 307(B)(1), for discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee, and pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for the confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.

Action: No executive session was taken.

4. **Miscellaneous Reports.**
  - A. **Regents' report.** Regent Smith shared his concern about student retention. Additionally, Regent Smith announced that he would be attending a meeting on child development sponsored by NWOSU and Enid Public Schools in Enid on Thursday, November 20. Regent Brown stated that the University Center ConocoPhillips location should be stable through the Spring 2009 semester and that they are currently considering alternative locations for the future.
  - B. **President's report.** President Stacy announced upcoming events, including the Faculty and Staff Christmas Dinners on the 3 campuses, and reported on events since the last meeting. Dr. Stacy reported that the NOC Men's Basketball players were volunteering with the repairs of the Tonkawa Santa Fe Depot; NOC hosted an event for the Boy Scouts and the fall production of *A Christmas Carol*.
  - C. **Executive staff reports.**
    1. Ms. Judy Colwell, Vice President for Academic Affairs, updated the regents on academic affairs activities including articulation meetings held on all three campuses with Northern faculty and area high school faculty in the areas of math, science, and language arts. Counselors and principals were also invited to the meeting for conversations with selected staff from admissions, financial aid, and counseling and recruitment representatives from Northern. Further updates from the academic divisions included participation of students from Agricultural Sciences in the International Sheep Contest, preliminary plans of the Language Arts Division to host a High School Teachers Symposium in February, and updates on the wind energy degree program.
    2. Mick Weiberg, Vice President for Student Services, reported on various activities on campus including Native American Heritage week and basketball games. Weiberg stated that the residence halls are near capacity.

3. Ms. Sheri Snyder, Vice President for Development and Community Relations, reported on the NOC Foundation and requested Foundation Board Member recommendations. Ms. Snyder stated that the new website will go live and will be viewed by the regents at the next scheduled meeting.
4. Ms. Anita Simpson, Vice President for Financial Affairs, reported on financial affairs including the conclusion of the external audit, and the online payment system. She stated that the online payment system was implemented in 2005 with \$195,000 in payments made and \$650,000 to date in FY2008.
5. Mr. Mike Machia, Director of Information and Instructional Technology, reported on IT staffing and future projects.
6. Dr. Rick Edgington, Associate Vice President of Enrollment Management and Registrar, reported on preliminary Spring enrollment, student retention, and December graduation with 119 students expected to graduate.
7. Mr. Larry Dye, Associate Vice President of Physical Operations, reported on construction projects for all three campuses. Mr. Dye gave an update on the President's house, ADA compliance, Stillwater classrooms, and the Planetarium.
8. Mrs. Debbie Quirey, Associate Vice President of Stillwater Campus, reported on activities on the Stillwater campus including a blood drive, and the suggestion of a mascot for the Stillwater campus. Ms. Quirey stated that the new classroom building will be ready for occupancy on January 12.
9. Dr. Ed Vineyard, Vice President for the Enid Campus, reported on the bridge installation progress stating that concrete footings are being installed. Dr. Vineyard discussed campus activities including, a ham sale by the Baseball Team, PTK Induction Ceremony, a fund raiser by the Volleyball team which netted over \$1,000 for the Susan B. Koman Foundation, and the Jazz Band Christmas Concert.

**D. Other.** No discussion. No action taken.

Chair James called a recess at 4:50 p.m. Reconvened at 5:05 p.m.

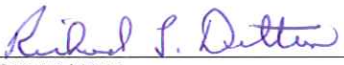
5. **Statement to Athletes Eating Disorder Policy.** Mick Weiberg presented a Statement to Athletes Eating Disorder Policy to the Regents. On the motion of Regent Brown as seconded by Regent Detten, the Regents approved the Policy with the revisions as discussed. Voting aye were Regents Smith, Brown, Mendez, Detten, and James.
6. **Section 13 600-650 allocation request.** Anita Simpson presented a Section 13 allocation request in the amount of \$10,000.00 for Instruction Furniture and Equipment. On the motion of Regent Brown as seconded by Regent Smith, the Board approved the request. Voting aye were Regents Detten, Smith, Mendez, Brown, and James.
7. **Monthly financial report.** Anita Simpson presented the monthly financial reports for the month of October. On the motion of Regent Brown as seconded by Regent Smith, the Regents approved the report. Voting aye were Regents Detten, Brown, Mendez, Smith, and James.
8. **Monthly purchases.** Anita Simpson presented the purchases report for November. Purchases for \$5,000.00 or more were for Steinway Piano Renovation – *Peter Krauss*, \$7,800.00, sole source.

Purchases for \$10,000.00 or more were for Elevator renovation – Enid, *Downey Contracting*, \$75,841.20; Asphalt paving repairs – Tonkawa, *Evans & Associates*, \$10,570.00. On the motion of Regent Smith as seconded by Regent Detten, the purchases were approved as presented. Voting aye were Regents Detten, Mendez, Smith, and James. Regent Brown abstained.

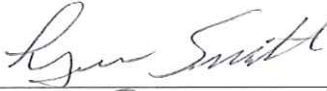
9. **Travel claims.** Anita Simpson presented travel claims for signatures.

10. **Items for next agenda.** Chair James requested an Executive session on the next agenda.
11. **New business.** No discussion. No action taken.
12. **Announcement of next meeting.** The next scheduled meeting is December 11, 3:00 p.m., Northern Oklahoma College Tonkawa.
13. **Adjournment.** Chair James announced the meeting adjourned at 5:32 p.m.

  
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CHAIR

  
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SECRETARY

  
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MEMBER

  
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VICE-CHAIR

  
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MEMBER