

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, October 14, 2009, Stillwater Campus

Present: Chair Lynn Smith, Linda Brown, Jesse Mendez, Keith James, and Jeff Smith

Absent: Mick Weiberg

Staff present: Dr. Roger Stacy, Judy Colwell, Larry Dye, Dr. Rick Edgington, Bill Johnson, Mike Machia, Ms. Debbie Quirey, Anita Simpson, Sheri Snyder, Dr. Ed Vineyard, and Sherry Reubell

1. **Call to order.** Chair Lynn Smith called the meeting to order at 2:02 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. All five regents were present.

2. **Introduction of visitors and guests.**

3. **Reciting of the Northern Oklahoma College Mission Statement.**

Northern Oklahoma College, a multi-campus learning community, provides high quality, accessible, and affordable educational opportunities and services to allow citizens to develop to the full extent of their abilities, to succeed in a competitive global environment, and to be effective lifelong learners.

4. **Vote to approve minutes.** The minutes of the Thursday, September 17, 2009 meeting were approved on the motion of Regent James as seconded by Regent Brown. Voting aye were Regents Brown, James, Mendez, J. Smith, and L. Smith.

5. **Regents' report.** Regent Lynn Smith stated that he and Regent Brown and Dr. Stacy attended the Regents Education Program (REP) in Oklahoma City. This session allowed 3 points for the Regents that needed them. Regent James mentioned that he and Regent Brown attended Dr. Fears' Lectureship in Enid on Monday and both he and Regent Brown commented on the incredible attendance. The Lectureship sessions are very effective and makes a positive impact on the Enid community. Regent James noted that the new construction company is doing a good job on Zollars Building. On behalf of Evans & Associates, Regent Brown presented a \$5,000 check to Sheri Snyder, Foundation Director.

6. **Recognition of exemplary program(s).** Ms. Diana Watkins, Professor of Language Arts on the Stillwater Campus, presented information about the Honors Program entitled "Passport to Excellence". Ms. Watkins stated that students can transfer to the Honors Program but they first must have General Education honors to transfer to the Honors Program. The Honors Program is affordable and it helps faculty to develop creativity within the student. She stated the Honors Program has smaller classes, is taught by a fulltime faculty member, and allows for concentrated focus and critical thinking. She stated that before a student can take an honors course, the student must have a letter of recommendation from the professor.

7. **Executive staff reports**

A. Ms. Judy Colwell, Vice President for Academic Affairs, presented attachment #1. In addition to the attached report, Ms. Colwell announced that the Fast Track courses are ready to roll in January, 2010.

B. Dr. Edwin Vineyard, Vice President for the Enid Campus, presented attachment #2. In addition to the attached report, Dr. Vineyard announced that the Enid Campus is continuing their 10 year celebration by hosting an open house at the Planetarium on October 27, 2009 from 7:30 p.m. to 9:30 p.m. Dr. Vineyard invited and encouraged the Regents to stop by.

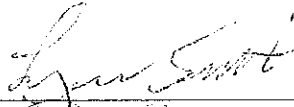
C. Ms. Debbie Quirey, Associate Vice President of the Stillwater Campus, presented attachment #3. In addition to the attached report, Ms. Quirey stated that Professor Wade Watkins will be bringing a group of students to the Lectureship by Dr. Don Betz, on November 4, 2009.

D. Mr. Mick Weiberg, Vice President for Student Services, was absent from this meeting.

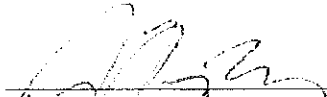
E. Ms. Anita Simpson, Vice President for Financial Affairs, presented attachment #4. In addition to the attached report, Ms. Simpson handed out and discussed the Survey of Budget Needs.

F. Dr. Rick Edgington, Associate Vice President of Enrollment Management, presented attachment #5.

- G. Ms. Sheri Snyder, Vice President for Dev/Community Relations, presented attachment #6. In addition to the attached report, Ms. Snyder advised that the Planetarium post cards are being mailed out today.
- H. Mr. Mike Machia, Director of Information and Instructional Technology, presented attachment #7.
- I. Mr. Larry Dye, Associate Vice President of Physical Operations, presented attachment #8.
8. **President's report.** Dr. Roger Stacy presented attachment #9. In addition to the attached report, Dr. Stacy handed out the Budget Committee Priorities for FY 2009-2010 and for FY 2011. Dr. Stacy also handed out and briefly discussed HOPE Initiative/State Question 744 which deals with State Appropriations in Higher Education.
9. **Other reports**
10. **Academic Plan.** Ms. Colwell presented the 2010 Academic Plan which was submitted to the Oklahoma State Regents for Higher Education. On the motion of Regent Mendez as seconded by Regent J. Smith, the Regents approved the 2010 Academic Plan. Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith.
11. **Christmas Holiday.** Dr. Roger Stacy presented the proposed days for the Christmas Holiday. Dr. Stacy proposed that NOC's Christmas Holiday to begin on December 23, 2009 and ending January 4, 2010. On the motion of Regent Brown and seconded by Regent James, the Regents approved NOC's Christmas Holiday to begin December 23, 2009 and end January 4, 2010. Voting aye were Regents Brown, James, Mendez, J. Smith, and L. Smith.
12. **Section 13 600-650 allocation request for various projects.** Ms. Simpson presented Section 13 600-650 allocation requests of \$22,500.00 for approval. On the motion of Regent Brown as seconded by Regent Mendez, the Regents approved the request. Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith.
13. **Monthly Financial Report.** Ms. Simpson presented the monthly financial report for the month of October 2009. On the motion of Regent Brown as seconded by Regent James, the Regents approved the monthly financial report. Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith.
14. **Monthly Purchases.** Ms. Simpson presented the purchases for October 2009. Purchases for \$5,000.00 or more were for: Wireless Switch & Modules – Tonkawa & Enid Dorms, *CMS Communications*, \$9,595.00; Convection Oven – Tonkawa Cafeteria, *Curtis Restaurant Supply*, \$6,834.42; Uniforms – Enid Cheerleading, *Spirit Innovations*, \$5,243.50. Purchases for \$10,000.00 or more were for: Zollars, Marshall, Everest Building Renovations, *Diversified Construction of Oklahoma*, \$202,275.00; Enid Maintenance Building, *Sooner Construction Company*, \$36,613.00; 11 Projectors – Tonkawa Classrooms, *PC Mall Gov*, \$12,859.00; 4 Smartboards – Tonkawa Classrooms, *Pro Presenters LLC*, \$33,683.05. On the motion of Regent Mendez as seconded by Regent Brown, the recommendation was approved. Voting aye were Regents Brown, James, Mendez, J. Smith, and L. Smith.
15. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of posting agenda." Ms. Simpson requested a Budget Committee meeting on Tuesday, November 10, 2009, 9:30 a.m., Stillwater Campus.
16. **Items for next agenda.**
17. **Announcement of next scheduled meeting: Monday, November 16, 2009, 2:00 p.m., Enid Campus**
No dinner will be served.
18. **Special Presentation.**
19. **Adjournment.** On the motion of Regent Brown as seconded by Regent James, the Regents voted to adjourn. Voting aye were Regents Brown, James, Mendez, J. Smith, and L. Smith. Chair Lynn Smith announced the meeting adjourned at 4:00 p.m.




CHAIR



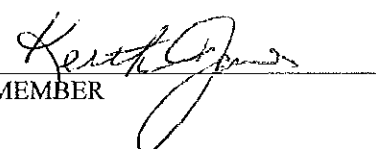
VICE-CHAIR



SECRETARY



MEMBER



MEMBER